

COMPLAINT

YOUR NAME: _____

ADDRESS: _____

PHONE NO: _____

NATURE OF COMPLAINT: _____

ADDRESS OF COMPLAINT: _____

NAME OF PROPERTY OWNER: _____

ANY OTHER COMMENTS:

Building Official Use Only

ACTION TAKEN: _____

DATE: _____

RE-INSPECTION: _____

FILING A COMPLAINT

When filing a complaint with the Building Department we would appreciate if you would put your complaint in writing. This complaint for will be held in confidence at the Building Department and your name will not be released. We need the complaints in writing for two reasons (a) to validate the complaint and (b) to keep a record for the end of year Town Report for the Town of Dracut.