

**Board of Selectmen
Minutes of April 26, 2016
Selectmen's Chamber, Town Hall**

Present: Tony Archinski, Chairman, Alison Hughes, Vice-Chairwoman, Tami M. Dristiliaris, Clerk, Joseph DiRocco, Jr., Cathy Richardson, Jim Duggan, Town Manager, Attorney James Hall and Recording Secretary Shannon Rowe

The Chairman opened the meeting at 7:01 p.m.

The Pledge of Allegiance was recited followed by a moment of silence being observed for those who paid the ultimate sacrifice on behalf of this country and for those currently serving in the military particularly in Afghanistan and Iraq.

COMMUNITY INPUT:

* Caroline Zuk, 100 Old Parker Road – Ms. Zuk appeared before the Board and stated that Kinder Morgan has postponed/suspended the project indefinitely and thanked the Board, Town Counsel, Town Manager, Representatives and Legislatures for all of their work. Ms. Zuk discussed the need for safeguards and the need to remain vigilant. Ms. Zuk discussed the need for health guidelines and asked the Board to consider developing By-Laws. Ms. Zuk stated that this was a collaborative effort and discussed the need to focus on many matters as residents need and deserve transparency.

* Randy Boisse, 190 Methuen Road – Mr. Boisse appeared before the Board to express his thanks to the Town's leadership for all of their help in regards to the Kinder Morgan pipeline. Mr. Boisse stated that this issue is not done until the FERC docket is closed which will be sometime in May. Mr. Boisse discussed the need to stay on our Legislature's.

* Roberta Hoffman, 195 Jones Avenue – Ms. Hoffman appeared before the Board and stated that she does not want the attention dropped regarding the Kinder Morgan pipeline project. Ms. Hoffman discussed the need to change FERC.

TOWN MANAGER'S REPORT – Mr. Duggan stated that Ms. Penny at the Library is seeking volunteers for the summer reading program, they are still looking for two to three Skateboard Park monitors and the Old Home Day Committee still needs approximately five volunteers. Mr. Duggan stated that they are currently interviewing for the Board of Health Director and would be interviewing for the Department of Public Works Director and Veteran's Service Officer soon. Mr. Duggan stated that Animal Control has had 14 animals with distemper and the Friends of the Library would be having their annual book sale on May 20th and May 21st. Mr. Duggan stated that Personal Property, Real Estate and Kenwood Water bills are due May 2nd and discussed the RFP for the Cross Road and Colburn Avenue intersection. Mr. Duggan discussed the work at Boule Park and stated that they would be seeking approval from the Conservation Commission on May 3rd.

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Mr. Duggan stated that National Grid and Eversource are working on the rates for Municipal Aggregation and 76 cars attended the Household Hazardous Waste Day which brought in \$1,500 and will help offset the expenses. Mr. Duggan stated that they would be at the Council on Aging tomorrow to answer any override questions the residents may have. Mr. Duggan discussed the new Town's website and stated that it would be going live tomorrow.

Mrs. Hughes asked what the age is for volunteers for Ms. Penny and the age requirement for the Skateboard Park monitors? Mr. Duggan stated that anyone interested would need to check with Ms. Penny and they are looking for people 21 and older for the Skateboard Park. Mr. Duggan stated that they need a mature person for the Skateboard Park as most skaters that use the Park are 18 and older.

Mr. DiRocco asked about a possible exemption for seniors if the override passes? Mr. Duggan stated that there is a Town Meeting Warrant Article which if passed, would give eligible seniors an increase in their tax exemption from \$500.00 to \$600.00. Mr. Duggan stated that he would maintain the Warrant Article even if the override fails.

Mr. Archinski asked why the bathrooms at Veteran's Park are not open? Mr. Duggan stated that there have been plumbing issues with those bathrooms and stated that they need to work harder with the planning of opening the bathrooms for the upcoming season. Mr. Duggan stated that the plumbing issues would be fixed this week.

Mr. Archinski asked about the delayed light not working at the corner of Pleasant Street and Lakeview Avenue. Mr. Duggan stated that the equipment at the light is very old and Rene Proulx is currently making the adjustment. Mr. DiRocco stated that the delayed light is working now.

Mr. DiRocco asked if they had dates for the opening of the bathrooms at Monahan Park? Mr. Duggan stated that they are coordinating with the usage of the fields. Mr. Duggan stated that at the next meeting the Board will be asked to accept a donation from Brox Industries for the paving material for the Monahan bathrooms. Mr. Duggan stated that Vinal would be paving the lot at no cost and the work should be done by the middle of May.

Mrs. Dristiliaris stated that she has received a lot of calls about the bathrooms not being open and stated that she did speak with the Recreation Department and thought the issue was taken care of.

Ms. Richardson discussed possible security issues with the bathrooms. Mr. Duggan stated that all of the bathroom locks are on timers and open at 6:00 a.m. to 8:00 p.m.

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POLICE CHIEF'S REPORT:

Deputy Chartrand appeared before the Board and stated that he did speak with Rene Proulx regarding the delayed traffic light. Deputy Chartrand stated that the system is so antiquated that Mr. Proulx cannot find parts anymore. Deputy Chartrand discussed the activities being completed at the Police Department such as; having a Logistics Coordinator, documenting as necessary, discussing the process with the Deputy in Chelmsford, meeting with staff, having a collaborative meeting and discussed the findings, new phone system installed, discussed the data system, detail tracking system, video surveillance system and the hiring process. Deputy Chartrand stated that they currently have 37 officers with 1 officer transferring and discussed creating an excel database for evidence inventory. Deputy Chartrand discussed the National Drug Take Back Day and stated that residents can dispose of unused pills on April 30, 2016 at the Englesby School sponsored by the DEA's office. Deputy Chartrand discussed the bomb threat that was called into the High School on April 14th. Deputy Chartrand stated that it was an automated call and the school was put into a soft lockdown. Deputy Chartrand stated that the Police, Fire and School Department's worked collaboratively. Deputy Chartrand thanked Sergeant Seaman's for all of his work during the bomb threat.

Mr. Duggan discussed the ALICE exercise scheduled for May 4, 2016. Deputy Chartrand stated that they would be having ALICE response training at the Greenmont School and discussed the ALICE philosophy.

COMMUNITY CALENDAR:

The Chairman read the information in the Community Calendar.

Mrs. Hughes stated that Scott Grimes and Bob Guinney would be having an upcoming fundraiser at the High School to benefit the Performing Arts Program.

Mr. Archinski introduced Bruce Cote, Chairman of the Open Space Committee, and Donna Corbin to the Board. Mr. Cote stated that Ms. Corbin would like to be appointed to the Open Space Committee and read Ms. Corbin's experience. The Board accepted Mr. Cote's request to appoint Ms. Corbin to the Open Space Committee.

Mrs. Hughes stated that on May 1st is the Loulou and Gookin road race at O'Hara's and on May 7th there is a road race from the Brothers Pizza on Lakeview Avenue to Brothers Pizza II on Broadway Road.

AGENDA ITEMS:

* Bill Letsky, Virtual Town's and School's - Presentation of New Town Website – Mr. Duggan introduced Mr. Letsky and stated that he would be giving the Board a presentation of the new Town's website.

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Mr. Letsky appeared before the Board and stated that the Town's website has been given a facelift. Mr. Letsky discussed maximizing the viewing of the website on smart phone and tablets. Mr. Letsky reviewed the Agricultural Heritage, Our Community and Our Businesses tabs on the new website. Mr. Letsky reviewed the search features and discussed making searching easier, this being a user friendly site, discussed the business area of the website and stated that this is a work in progress.

Mr. Duggan stated that the agriculture area is a work in progress as well. Mr. Duggan stated that the new website would be launched tomorrow.

Mrs. Dristiliaris asked when the business area of the website would be ready? Mr. Duggan stated that they are currently trying to accumulate all of the information.

Mrs. Hughes asked if there could be a Community events area? Mr. Letsky stated yes.

Mr. Archinski asked how the website would be updated? Mr. Duggan stated that it would be the responsibility of the Department Head with all information approved by him or Ann Vandal.

PUBLIC HEARING:

* Cellco Partnership d/b/a Verizon Wireless – Special Permit to Install One Small Cell Canister Antenna on Elco Pole 4 at 454 Hildreth Street – Mr. Archinski read the public hearing notice. Mr. Joshua Lanzetta from McLane and Middleton appeared before the Board to request a Special Permit to install one small cell canister antenna on Elco pole 4. Mr. Lanzetta stated that the small cell canister antenna is new technology installed on telephone poles which increase the capacity for wireless demand. Mr. Lanzetta stated that there was a Department Head meeting and they reviewed height of the canister and structural analysis of the pole. Mr. Lanzetta stated that all poles have structural analysis and discussed how the canister antenna's work.

No abutters spoke for or in opposition of the public hearing.

Motion made by Mrs. Hughes to close the public hearing. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously. Motion made by Mrs. Dristiliaris to approve the Special Permit to Install One Small Cell Canister Antenna on Elco Pole 4 at 454 Hildreth Street. Motion seconded by Mrs. Hughes. Motion passed unanimously.

AGENDA ITEMS (CONT'D):

* Owen & Ollie's – Request for a One-Day Outdoor Liquor License on May 22, 2016 from 12:00 noon to 6:30 p.m. – Mr. Harry Gorman appeared before the Board and stated that they have created a 501 (c) (3) named O & O's For A Cause, Inc. and they are

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hosting their first fundraiser on May 22nd, 2016 from 12:00 noon to 6:30 p.m. Mr. Gorman stated that they are requesting a one-day outdoor liquor license for their event.

Motion made by Ms. Richardson to approve the One-Day Outdoor Liquor License on May 22, 2016 from 12:00 noon to 6:30 p.m. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Raouf Doos – Requesting Appointment as a Bonded Constable – Motion made by Mrs. Dristiliaris to Appoint Raouf Doos as a Bonded Constable. Motion seconded by Mrs. Hughes. Motion passed unanimously.

* Anthony Ziagos, Jr. – Requesting Re-Appointment as a Bonded Constable – Motion made by Mrs. Dristiliaris to Re-Appoint Anthony Ziagos, Jr. as a Bonded Constable. Motion seconded by Ms. Richardson. Motion passed unanimously.

* Scott Gervais – Requesting Re-Appointment as a Bonded Constable – Motion made by Mrs. Hughes to Re-Appoint Scott Gervais as a Bonded Constable. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* C&J Concessions d/b/a Blackjack Road Side Grill – Requesting a Common Victualler License – Motion made by Mrs. Hughes to Approve a Common Victualler License for C&J Concessions d/b/a Blackjack Road Side Grill. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Thomas Tavenner, Jr., Dalton & Finegold, LLP – Discuss Future Amendment to the Existing Special Permit and Site Plan Special Permit for the Meadow Creek Residential Golf Course Development – Mr. Thomas Tavenner and Mr. Bob Forbes appeared before the Board to discuss a possible future amendment to the existing special permit for the residential golf course. Mr. Tavenner discussed the current Zoning By-Law and having an informal discussion to comply with the By-Law. Mr. Tavenner discussed Realty Financial Partners having a site plan completed in 2000/2002 and discussed Kathy Fox selling 12 acres of land known as 388 Proprietor Road and 400 Proprietor Road. Mr. Tavenner discussed maximizing open space and stated that the Board of Trustees for the Homeowner's Association is on board. Mr. Tavenner discussed the preliminary concept plan and the access to the land serving both a Town owned parcel and the proposed project. Mr. Tavenner discussed the DEP capacity for water and sewer and contributions to the Homeowners Association's capital improvements. Ms. Richardson asked if the proposed lots would have wells? Mr. Tavenner discussed Dracut sewer and water utilities and stated that the lots could have septic systems if needed. Mr. Tavenner discussed sampling 32 homes only having 12 students in the public schools. Mr. Tavenner stated that they would adopt all golf course provisions and covenants and stated that this would be an expansion of the existing project. Ms. Richardson asked why they were not proposing one acre lots?

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Mr. Tavenner stated that it was an economic standpoint. Ms. Richardson questioned how the open space parcel would remain? Mr. David Allen from Realty Financial Partners appeared before the Board and stated that he would like feedback from the Board and stated that he would be more than happy to have a site visit with the Board. The Board instructed the Secretary to set up a site visit with Mr. Allen.

* Selectwoman Cathy Richardson – Discussion regarding FY17 Budget – Ms. Richardson stated that she wanted to assure residents if the override does not pass that they are still moving forward. Mr. Duggan stated that they will continue to look a consolidating debt, regionalization, out sourcing, grant opportunities, etc.

OLD BUSINESS:

Mr. Archinski stated that the Finance Committee, Capital Planning Committee, Open Space Committee, Government Rules and Regulations Committee, Affordable Housing Partnership Committee, Conservation Commission and Dracut Cultural Council are looking for new members.

NEW BUSINESS:

Mr. Archinski introduced the Boy Scout's in the audience that are working on their Merit Badge which is Eagle Scout required.

SUB-COMMITTEE REPORTS:

* No Sub-Committee reports were given.

APPROVAL OF MINUTES:

Motion made by Mrs. Hughes to approve the Minutes of the March 8, 2016 Board of Selectmen's meeting. Motion seconded by Mr. DiRocco. Motion passed unanimously.

ADJOURNMENT:

Motion made by Mrs. Dristiliaris to adjourn the meeting. Motion seconded by Mrs. Hughes. Motion passed unanimously.

The meeting adjourned at 8:40 p.m.

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BOARD OF SELECTMEN


Tony Archinski, Chairman


Alison Hughes, Vice-Chairwoman


Tami M. Dristiliaris, Clerk


Joseph DiRocco, Jr.

Cathy Richardson