

**Board of Selectmen
Minutes of June 14, 2016
Selectmen's Chamber, Town Hall**

Present: Alison Hughes, Chairman, Joseph DiRocco, Jr., Vice-Chairman, Tami M. Dristiliaris, Clerk, Tony Archinski, Jim Duggan, Town Manager, Attorney James Hall and Recording Secretary Shannon Rowe

Absent: Jesse Forcier

Mrs. Hughes opened the meeting at 7:02p.m.

The Pledge of Allegiance was recited followed by a moment of silence being observed for those who paid the ultimate sacrifice on behalf of this country and for those currently serving in the military particularly in Afghanistan and Iraq.

COMMUNITY INPUT:

* Ms. Cathy Richardson, 316 Richardson Road – Ms. Richardson appeared before the Board and explained how Common Core came about and discussed the automated gas tax. Ms. Richardson stated that she is working on getting Common Core rescinded on the ballot in November. Ms. Richardson stated that for further information residents can tune into Cathy's Coffee Break show on Dracut Cable Access and she would be at the Market Basket on Bridge Street on Saturday asking for a second round of signatures. Ms. Richardson also discussed the Alternative to Pain: What is a Chiropractor, panel discussion dealing with pain management that does not require pain medication being held at the Dracut Library on June 28, 2016 from 6:30 p.m. to 8:00 p.m.

TOWN MANAGER'S REPORT – Mr. Duggan stated that the Eagle Scout Project at Costello Square is complete and thanked the Fire Department for stepping up with filling the rain barrel at the square on Monday's to help the Eagle Scout with his plantings. Mr. Duggan stated that the Department of Public Works gave the Eagle Scout a pump for his rain barrel as well. Mr. Duggan stated that there would be a concert and fireworks on June 30, 2016 and donations for the event have been made by the Lowell Five, Enterprise and the Arbor's Assisted Living Facility. Mr. Duggan stated that the groundbreaking at the Assisted Living Facility was held on June 9, 2016. Mr. Duggan discussed the recent broken pipe and water damage at the Council on Aging. Mr. Duggan stated that they have hired a full-time Police Dispatcher, they are interviewing DPW Director Candidates, the new Veteran's Service Officer is starting Monday and they are looking for a part-time Plumbing Inspector. Mr. Duggan stated that the previously discussed Veteran's Servicer Officer reconsidered the position and a new local candidate with experience has been offered the position. Mr. Duggan stated that the Planning Board will be updating their subdivision requirement and the Open Space Plan. Mr. Duggan stated that the DPW is cutting trees at Boule Park and the Monahan bathrooms parking lot would be paved and striped next week.

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Mr. Duggan discussed the Methuen Street sidewalks and stated that the Cross and Colburn Roads contract would be signed next week with work starting in ten days from the signing. Mr. Duggan stated that Sewer Contract 2 is complete and they are now paving the streets. Mr. Duggan stated the Recreation Summer Programs are starting on Monday and the boat ramp at Lake Mascopic would be closed until June 30, 2016 due to work on the ramp by the State. Mr. Duggan stated that they are reviewing the RFP proposals for technology and stated that the movie PAN would be shown Friday night at Veteran's Park.

Mrs. Dristiliaris stated that the Dracut Lions Club donated \$500 for the band for the concert and fireworks on June 30th, 2016.

FIRE CHIEF'S REPORT:

Chief Brouillette appeared before the Board and thanked the Board members who attended the Badging and Pinning Ceremony and their Memorial Day Ceremony. Chief Brouillette also thanked the Garden Club for the flowers at the Central Fire Station. Chief Brouillette stated that the Fire Department has responded to 286 calls in May and they are currently conducting boat drill training. Chief Brouillette discussed the grant awarded for hydraulic tools and discussed the grant applied for by Deputy Mackey.

Mr. DiRocco asked if the Department's calls are up or down from last year? Chief Brouillette stated that they calls are up from last year and continue to climb.

COMMUNITY CALENDAR:

The Chairman read the information in the Community Calendar.

Mrs. Hughes stated that the Middlemiss Scoop Fest is next Wednesday at Shaw Farm.

AGENDA ITEMS:

* Casey Mellin – New Board of Health Agent – Mr. Duggan introduced Mr. Casey Mellin to the Board and stated that he is the new Board of Health Agent. Mr. Mellin appeared before the Board and gave a brief history of his experiences including working at the Nashua, NH, Board of Health and recently the Woburn, MA, Board of Health. Mr. Mellin also stated that he looks forward to working with the surrounding Communities in relations to the opioid crisis.

* Ann Vandal – Review and Vote on Financial Policies – Mrs. Vandal appeared before the Board and reviewed the Financial Polices for the Town. Mrs. Vandal stated that this isn't anything out of the ordinary, discussed the changes, protecting information and solidifying the information. Mrs. Vandal stated that the policies have not changed significantly.

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Motion made by Mr. DiRocco to Approve the Financial Polices. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Ann Vandal – Review and Vote on Bonds – Mrs. Vandal discussed the temporary borrowing of \$1.5 million dollars for the final High School renovation project and Sewer Contract #32. Mrs. Vandal discussed the short term borrowing of \$2 million dollars until January for Middlesex Retirement. Mrs. Vandal discussed the temporary borrowing and interest rates with the Board.

Motion made by Mr. Archinski to Approve the Temporary Borrowing of \$1.5 million dollars with .8% interest. Motion seconded by Mr. DiRocco. Motion passed unanimously.

Motion made by Mr. DiRocco to Approve the Short Term Borrowing of \$2 million dollars until January. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

Mr. DiRocco asked about the sewer work for the High School? Mr. Duggan stated that the Permanent Building Committee is currently dealing with the sewer work at the High School.

* Michael Kenyon, Animal Control Officer – Requesting Review and Vote of Warrant to Police Officer, Constable and or Dog Officer – Attorney Hall discussed the Warrant to Police Officer, Constable and or Dog Officer that is to be voted on every year by the Board which allows the Dog Officer to pick up dogs.

Motion made by Mr. DiRocco to Approve the Warrant to Police Officer, Constable and or Dog Officer. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Mark Pease, Planning Board Chairman – Requesting Appointment of Brian Chapman as a Planning Board Alternate – Mr. Pease, Planning Board Chairman, appeared before the Board and stated that due to the recent Charter Changes, Alternates to the Planning Board are appointed by the Board of Selectmen with the recommendation of the Planning Board. Mr. Pease stated that the Planning Board met with Mr. Brian Chapman last night and would like to recommend that the Board appoint him as an Alternate Member. Mr. Pease stated that Mr. Chapman previously served on the Board of Appeals.

Motion made by Mr. DiRocco to Appoint Mr. Brian Chapman as an Alternate Member to the Planning Board. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Concept, 1794 Bridge St, Suite 4 – Requesting a One-Day Beer and Wine License on June 30th, 2016 from 4:00 p.m. to 7:30 p.m. – Attorney Hall stated that the company serving the alcohol has a Caterer's License from the State and their own liability insurance so there is a question whether or not they need a One-Day Beer and Wine License from the Board.

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Mr. DiRocco asked how is Concept raising money for their fundraiser if they are not selling alcohol? Mr. DiRocco asked Attorney Hall to look into this issue further for future requests.

* St. Paul & St. Anthony, Inc. d/b/a Village House of Pizza – Requesting a Change of Owner and Change of Manager to the Common Victualler License – Mr. Sefin Khalil appeared before the Board and stated that he has purchased Village House of Pizza and he would also be the manager.

Motion made by Mr. DiRocco to Approve the Common Victualler License for St. Paul & St. Anthony, Inc., d/b/a Village House of Pizza. Motion seconded by Mr. Archinski. Motion passed unanimously.

* David Dumaresq – Requesting Re-Appointment as an Alternate Member of the Dracut Agricultural Commission – Motion made by Mr. DiRocco to Reappoint David Dumaresq as an Alternate Member of the Dracut Agricultural Commission. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* John Brox – Requesting Re-Appointment as a Member of the Dracut Agricultural Commission – Motion made by Mr. Archinski to Reappoint John Brox as a Member of the Dracut Agricultural Commission. Motion seconded by Mr. DiRocco. Motion passed unanimously.

* Conservation Commission – Requesting an Acceptance of a Donation from Jeffrey Wallens for a Peer Review for 1905 Lakeview Avenue – Mrs. Hughes stated that there was a typo from the Conservation Commission and this request will be held at a later meeting.

* Conservation Commission – Requesting an Acceptance of a Donation from Jeffrey Wallens for a Peer Review for 154 Parker Road – Mrs. Hughes stated that there was a typo from the Conservation Commission and this request will be held at a later meeting.

* Conservation Commission – Requesting an Acceptance of a Donation from K&K Equipment, Inc. for a Peer Review for Sophia Drive – Motion made by Mr. DiRocco to Accept the \$480.00 donation from K&K Equipment, Inc. for a Peer Review for Sophia Drive. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Jim Duggan, Town Manager – Request to Accept Donation for Public Safety Priorities – Mr. Duggan stated that he has had correspondence with local Banks regarding the public safety priorities for Dracut and the Lowell Five Savings Bank has committed to donating a total of \$25,000. Mr. Duggan stated that they would be donating \$5,000 a year for the next 5 years. Attorney Hall stated that the Lowell Five Savings Bank has been very supportive to the Town of Dracut.

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Motion made by Mr. Archinski to Accept the Donation for Public Safety Priorities. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

OLD BUSINESS:

* Mrs. Hughes stated that the several Committees are looking to fill vacancies and applications can be completed on the Town's website.

NEW BUSINESS:

* No new business was discussed.

SUB-COMMITTEE REPORTS:

* Economic Development Plan – Mrs. Hughes stated that the Economic Development Plan is almost finished and would be brought to the Board soon for their approval.

* Discuss the Following Board of Selectmen Appointed Sub-Committee's – Mrs. Hughes stated that it was her intent to review the Board of Selectmen's By-Law and Board of Selectmen Sub-Committee's. Mrs. Hughes stated that the By-Law states for Sub-Committee's; that the members, charter and participation must be documented. Mrs. Hughes stated that she would like to have all of the Sub-Committee's meet and create a document that lists their members, charter and participation and have it added to the Board of Selectmen By-Laws. Mrs. Hughes reviewed the Open Space Committee's document which lists their mission statement, objectives, etc. and stated that it could be used as a template for other Sub-Committee's. Mrs. Hughes asked that all Sub-Committee's meet and create their document before the next Board of Selectmen's meeting.

Mrs. Hughes discussed creating an Opioid Committee, accepting membership and creating a document explaining the members, charter and participation. Mrs. Dristiliaris stated that she is very interested in becoming part of an Opioid Committee.

Ms. Cathy Richardson, 316 Richardson Road, appeared before the Board and stated that she did put together a Healthy Communities Work Group when she was on the Board and they did create a mission statement. Ms. Richardson discussed the number of things that are free including education materials. Ms. Richardson stated that she would be glad to help and she does have all of the minutes from their meetings. Ms. Richardson explained that her original intention was to create a Mental Health and Substance Abuse Committee then they received a Healthy Communities Grant. Ms. Richardson stated that all written materials are with the Board of Health.

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APPROVAL OF MINUTES:

Motion made by Mr. DiRocco to approve the Minutes of the March 22, 2016 Board of Selectmen's Meeting. Motion seconded by Mr. Archinski. Motion passed unanimously.

Motion made by Mr. DiRocco to approve the Minutes of the April 12, 2016 Board of Selectmen's Meeting. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

Motion made by Mrs. Dristiliaris to approve the Minutes of the April 26, 2016 Board of Selectmen's Meeting. Motion seconded by Mr. DiRocco. Motion passed unanimously.

ADJOURMENT:

Motion made by Mrs. Dristiliaris to adjourn the meeting. Motion seconded by Mr. DiRocco. Motion passed unanimously.

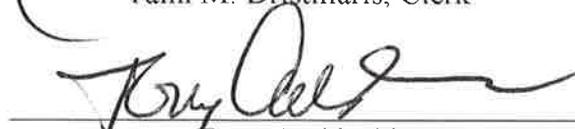
The meeting adjourned at 8:02 p.m.

BOARD OF SELECTMEN


Alison Hughes, Chairman


Joseph DiRocco, Jr., Vice-Chairman


Tami M. Dristiliaris, Clerk


Tony Archinski

ABSENT

Jesse Forcier