

**Community Preservation Committee  
Minutes  
January 6, 2015**

**Present:**

Chairperson Helen Dunlap, Louise Tremblay, Mark Pease, Harvey Gagnon, John Hassan, , Debra DeWitt, George Malonis, Glen Edwards, Assistant Town Manager, and Recording Secretary, Marylee Enos. The meeting was held at Dracut Town Hall 62 Arlington St, Dracut, MA.

**Absent:** Ken Lania and Linda Kawa

Chairperson Helen Dunlap called the meeting to order 7:00 p.m.

**Minutes:**

John Hassan made a motion to approve the December 2, 2014 minutes, Mark Pease seconded the motion. The motion passed unanimously.

**Open Space:**

**52 A Avis Ave:**

Chairperson Helen Dunlap explained to the committee that she contacted Gail Fox to see where the CPC stands, as to who the family is going to deal with, the Trust for Public Land or the CPC. Gail stated that they are going to work with the CPC.

Gail did let Helen know that Chris LaPointe did make the family an offer contingent upon an appraisal, but there was no upfront money and that's not what the family wants. Helen stated that the committee will need a new appraisal. Town Council stated the CPC should wait and do the appraisal until 90 days before Town Meeting. John Hassan asked how long it took until the committee got back the appraisal the first time. Glen Edwards stated that it was about five weeks. Louise Tremblay asked if the CPC was getting a new appraiser or using the same one. Glen Edwards stated that he thought it would be a good idea for Town Council to pick an independent appraiser and not someone the committee picks. John Hassan stated that at the February meeting the committee should have that on the agenda so the money can be set for the appraisal.

**Wheeler St- Arlene Murphy:**

Chairperson Helen Dunlap stated that she has contacted Craig Celli from Century 21 who is the agent for Arlene Murphy. Craig explained to Helen she should put in a formal approach from the CPC for interest in the property. Helen also explained that Craig was not sure Arlene still wanted to sell, because her main concern to sell the property was that the proposed

Pipeline was going to run through her property, now it's not. Helen stated that she will still put in a formal approach from the committee and then Craig will bring it to Arlene.

**520 Colburn Rd:**

Chairperson Helen Dunlap explained that she has not been able to visit the property yet. Helen explained anyone can stop by if they have time and see what they think.

### **Historical:**

Harvey Gagnon explained at the last meeting of the Historical Commission, in discussing the possibility of CPA funding photographic documentation of all the holdings of the Historical Society, they took a no vote to go forward to come to the CPC until they have more information and their homework done.

Harvey did have a question from the Historical Commission and asked Helen what the CPA can do in relative and legally to documenting Historical society's documents. Helen stated that she talked to Kathy Roth from the Coalition in Boston and she explained to Helen that for something to be eligible for using the funds for Historical, you have to be acquiring historical property, preserving it or rehabilitating it or restoring it. It can't just be documenting it. Helen explained that Cathy Roth suggested that the committee seeks Town Councils opinion on this. Louise Tremblay stated that if the building burns down we don't have any documents stating what is there right now. Helen asked Glen to ask Town Council if the CPC could use administrative funds on this, she did ask Kathy Roth that also she thought no but to check with Council.

### **CPC Application Form:**

Chairperson Helen Dunlap explained to the Committee she has made some changes just to make it easier for the public to fill out and come forward with the application. The Board looked over the application. This application is only for Open Space projects. Helen asked if they want to vote to approve it. John Hassan asked Helen if she wanted to include the total acres of the property that is to be preserved. Helen stated yes, she will add that. Glen Edwards also stated his email should also be on it in case anyone wants to email the form in. John Hassan made a motion to approve it, Louise Tremblay seconded the motion. Debra Dewitt stated to add in the motion subject to the changes discussed. The motion passed unanimously.

### **Capital Plans Submissions:**

Chairperson Helen Dunlap stated that the submissions were submitted by December 19<sup>th</sup>.

### **Annual Report:**

Chairperson Helen Dunlap stated that the Annual Report is in progress.

### **Needs & Possibilities Plan:**

Chairperson Helen Dunlap stated that the letters went out to the boards seeking input on possible projects.

### **Expiring Terms:**

Chairperson Helen Dunlap stated she sent Ken Lania an email to see if he was still interested in serving on the committee. Ken did let Helen know he would still like to serve on the board. Mark Pease stated that it is really up to the Board of Selectmen to reappoint him. Helen also explained that some of the member's expiration dates were also up. Glen explained to Helen the Town Clerks Office handles this and perhaps Helen should contact Kathy Graham and discuss the issue. Louise Tremblay stated she put in a letter for herself to be reappointed.

**Recusing Review/Regulations:**

Chairperson Helen Dunlap asked the committee their thoughts on what is correct when a board member recuses their self on a vote. Helen explained she is asking this because she would like everyone's input when votes come up.

George Malonis stated that he goes by the Ethics worksheet and a seminar that all committees take online. Helen stated she will look into that herself. George Malonis explained that if there is ever a question we should get Town councils opinion or if you need a quick decision you can call the Ethics Commission directly.

**Community Input on Needs & Possibilities Plan:**

Chairperson Helen Dunlap explained the board she would like to make sure the public knows about the community input for the January 20<sup>th</sup> meeting on Needs & Possibilities for this year. Helen stated she will have a poster put up at Town Hall, as well as having it on the agenda and the Towns website.

**Presentation from Shelly Goehring from MAHA:**

Chairperson Helen Dunlap stated she talked to Shelly Goehring and she will be at the February 3<sup>rd</sup> meeting. Helen explained she wants to invite the Town Manager, The Dracut Housing and the Town Manager. Debra DeWitt stated she will email her members on the Dracut Housing Committee. The committee agreed with the February 3<sup>rd</sup> date.

**Old Business:**

George Malonis explained to the Committee that Andy Graham went before the Permanent Building Committee to seek approval for the architect to complete the plans for the track bathroom facility. George stated that it came in around \$15,000.00 which they were pleasantly surprised with. Mr. Graham now has authorization to move on that and get quotes. George explained that Mr. Graham expects to get moving on this in the next month.

**Next Meetings:**

January 20<sup>th</sup> & February 3, 2015

John Hassan made a motion to adjourn the meeting at 8:07p.m. Louise Tremblay seconded the motion, the motion passed unanimously.

**COMMUNITY PRESERVATION COMMITTEE**

	
	
	
	

