

Cable Advisory Committee  
Minutes of November 6, 2014

Present for the Cable Committee were: May Paquette, Chairman, Hank Noel, Vice Chair, Len Proposki, and Ted Kosiavelon. Also present was James A. Duggan, Town Meeting and Samantha Carver was the recording secretary. The meeting was held in the Varnum Room in Historic Building located at 1660 Lakeview Avenue, Dracut, MA.

Absent: Louis Rousseau, Gordon Lutz

Ms. Paquette called the meeting to order at 7:18 p.m. Present for the meeting were Louis Darvarris for the Police Department and Rich Patterson for the Dracut Fire Department.

Ms. Paquette welcomed Mr. Darvarris and Mr. Patterson and explained that the reason they were asked to come to the meeting was to discuss their needs of Comcast. The Committee also wanted to know if either the Police or Fire Departments were still utilizing the INET system.

Mr. Darvarris stated that they are not on the INET system and they have never used it. They have never put out a broadcast from the Police station. He also stated that the Geographic Information System (GIS) the Town uses does not use the INET either, it uses the internet. One Communication is the internet provider for the Police Station but they will be changing over to Comcast.

Discussion ensued that the Police Department and the Board of Health should both be able to broadcast in an emergency situation.

Mr. Patterson of the Fire Department reported that the only thing they are using the INET for currently is communication out of the new High School and this is supposed to be temporarily until another solution is found.

It was also discussed that Harmony Hall using the INET to broadcast meetings and activities from that location.

### **Minutes**

Mr. Proposki made a motion to approve the minutes of October 16, 2014 as presented. Mr. Kosiavelon seconded the motion. The motion carried unanimously.

There was a discussion on the side letters for the current Comcast contract. The Secretary reported that she could not locate any side letters with the contract in the office. Ms. Paquette stated she recalled and found three side letters made reference to in her notes from negotiating previously with Comcast.

### **Sections 1-4 of the Dracut contract with Comcast**

The Committee reviewed and discussed Sections 1-4 of the contract. Ms. Paquette compared these sections with the other contracts they have. She wanted to see what the other communities have that Dracut did not.

The Committee reviewed and discussed the following: Section 2.6; 2.7, 4.1 (B); 3.4; 4.3; 4.13; 4.5

The definitions were also reviewed by Ms. Paquette to see changes with other communities. Some of the sections discussed were:

- Access channel
- Franchise fees
- Methuen – has INET reference
- Standard installation – 125' vs 150'
- Section 2.3 & 2.2
- Section 3.1 – minimum density
- 4.1(a) Area to be served
- 4.12 Cable system maps

Mr. Noel made a motion to request that the Issuing Authority request of Comcast the Strand Maps to be sent to the Town of Dracut. Mr. Proposki seconded the motion. The motion carried all in favor.

The Committee also briefly discussed Section 4.14 – Commercial Establishments.

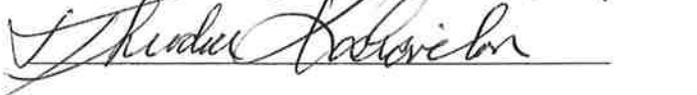
**Next Meeting: November 20, 2014 at 7:00 p.m. at the Town Hall upstairs conference room.**

### Adjourn

Mr. Proposki made a motion to adjourn the meeting at 8:34 p.m. Mr. Noel seconded the motion. The motion carried unanimously.

### CABLE ADVISORY COMMITTEE

  
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Absent: Louise Rousseau

  
  
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Absent: Gordon Lutz