

**Capital Planning Committee
Minutes of February 23, 2015**

Present for the Capital Planning Committee were: Chairman John Dyer, Vice Chair Meredith Boumil-Flynn, Phil Thibault and Wayne Burgess. Also present was Ann Vandal, Assistant Town Manager/Finance and Recording Secretary Samantha Carver. The meeting was held at the Town Hall, 2nd floor conference room, Dracut MA

The Chairman called the meeting to order at 5:03 p.m.

Present from the School Department to their presentation were: Superintendent Steven Stone, Business Manager William Frangiamore, Supervisor of Buildings and Grounds Andrew Graham and School Committeemen Michael McNamara and Dan O'Connell.

Mr. Dyer had the Committee introduce themselves and then had the School Department begin their presentation. Mr. Stone began by stating that they are in need of some construction repairs on most of the schools besides the High School and they have some school security needs but cautioned that the discussion on that subject would be generalized for safety reasons. Superintendent Stone had Mr. Graham speak to the building maintenance issues and the vehicle needs issue.

Mr. Graham stated that the Campbell School and the Brookside School have some original components in their heating systems and window walls dating back to 1973 and 1968 respectively. He stated that they have submitted to the MSBA a letter of interest for the Campbell School and this is their second time to see if this school would be chosen for funding. The roof adjacent to the cafeteria area at the Greenmont Avenue school is a flat rubber roof which needs to be replaced. The Englesby roof needs replacement. The upper parking lot at Campbell School is a dirt parking lot that has never been paved and needs to be paved.

Ms. Boumil-Flynn asked about roof leaks with all the snow from this winter. Mr. Graham stated he has roof leaks at the Greenmont at the flat roof he spoke about. The Committee asked how long it takes for a response on the State of Interest to the MSBA. Mr. Frangiamore responded months. There was a question on the technology equipment such as computers in their requests and it was noted that technically computers only have about a three to five year life expectancy but due to budgeting they make them last longer. Mr. Stone pointed out that the use in a school is much higher with more people using the same computers.

Mr. Graham spoke to the vehicles being requested and explained that most of their vehicles they get are handed down to them from the Department of Public Works. These vehicles have a lot of mileage on them and they keep them operating the best they can but they are constantly in repair. One of the items on their list is for a new dump truck body because the existing one is rusted out.

The Committee thanked the School Department for their presentation.

Minutes

Capital Planning Minutes
February 23, 2015

The Committee reviewed the minutes of February 12, 2015.

Mr. Burgess made a motion to approve the minutes of February 12, 2015 as presented. Ms. Boumil-Flynn seconded the motion. The motion carried unanimously.

Ms. Helen Dunlap was present to give her presentation of the Community Preservation projects to be included in the Capital Plan.

Ms. Dunlap went through her project list and noted that they have a few new projects they are working on as follows:

- 761 Mammoth Road which is a 23.6 acre parcel
- 520 Colburn Avenue which has 20 acres in Dracut and 5 acres in Pelham NH and they have reached out to the town of Pelham to see if they want to work on the preservation of those five acres.
- 231 Wheeler Street which is a 50 acre parcel

Ms. Dunlap briefly talked about the other projects they have been working on which have already been put in the Capital Plan matrix as follows:

- Fox Farm (52 Avis Av)
- Fox House/Barn/Land 324 Broadway Rd
- Kenwood Ski Tow 766 Arlington St
- Garrison/Richardson 316 Richardson Rd
- Hovey Field Improvements
- 385-400 Proprietors Rd
- Campbell School Field
- Veteran's Park Drainage
- Hovey Field Extension
- Dadak Field
- Carrick Field Redevelopment
- Senior Housing Development
 - Springpark/Richardson Property
- Grange Hall Renovation

Ms. Vandal asked about the priorities of these projects which may be brought to the June Town Meeting. Ms. Dunlap noted that 761 Mammoth Rd, 520 Colburn Avenue, 231 Wheeler Street, and 324 Broadway Road are their priority projects.

Ms. Vandal asked about the Hovey Field Improvements and Ms. Dunlap stated that they have not been able to get information from the Recreation Commission on this project to move forward.

The Committee thanked Ms. Dunlap for her presentation.

Capital Plan Matrix for Fy2016 to Fy2020

The Committee began their discussion on the matrix and what if any projects they could fund this year.

Community Preservation Projects.

Mrs. Boumil-Flynn made a motion to approve the CPA projects as discussed with the Open Space Preservation funded in FY2016, Fox Farm, 385-400 Proprietors Road, and 324 Broadway Rd., 761 Mammoth Road as priorities but with no fiscal year determined to fund them. Mr. Burgess seconded the motion. The motion carried unanimously.

Engineering Department

The Committee discussed leaving these projects in the Plan with no specific year assigned.

Mr. Burgess made a motion to keep the Street Acceptance Work and the Stormwater Feasibility Study in the plan with no specific date assigned. Mr. Thibault seconded the motion. The motion carried unanimously.

Fire Department

The equipment replacement fund was discussed and brought back up to its original allotment of \$127,500. Ms. Vandal discussed that the public safety communication item was to be funded with \$150,000 for this fiscal year however they are unable to fund it.

The Committee would like to fund the face pieces and discussed funding them over two years.

Mr. Burgess made a motion to fund the equipment stabilization fund and the replacement of the SCBA face pieces to be funded in Fy2016 and Fy2017. The other items to be kept in the plan with no specific date assigned. Mrs. Boumil-Flynn seconded the motion. The motion carried unanimously.

Manager

Lakeview Avenue Park Work – This is being funded by donations from a private developer and the Town is starting to receive those funds.

Mrs. Boumil-Flynn made a motion to list this project in the plan but not assign a specific date. Mr. Thibault seconded the motion. The motion carried unanimously.

Police Department

The Committee discussed the safety factor and discussed funding the JPS Comparator. The telephone system would be placed in Year Two.

Mrs. Boumil-Flynn made a motion to approve funding the Raytheon JPS Comparator in FY2016 and funding the telephone system in FY2017 while leaving the other items in the plan with no specific date. Mr. Burgess seconded the motion. The motion carried unanimously.

Public Works

The Committee discussed funding the equipment replacement fund.

Mr. Thibault made a motion to approve funding the equipment replacement in FY2016 and keep all other items in the plan with no specific date assigned. Mrs. Boumil-Flynn seconded the motion. The motion carried unanimously.

Dracut Public Schools

The Committee discussed funding the truck body for the 1 ton truck at the School Department.

Mr. Burgess made a motion to approve the funding for the 1Ton Truck Body in FY2016. Mrs. Boumil-Flynn seconded the motion. The motion carried unanimously.

Library

The Chairman stepped down from the Chair on this item due to being a Library Trustee.

Mr. Burgess made a motion to fund the LED Lighting retrofit in FY2016. Ms. Boumil-Flynn seconded the motion. The motion carried unanimously.

Sewer Department

The Committee discussed funding the last sewer project. Ms. Vandal stated this would be \$6 million dollar project. Mr. Burgess made a motion to approve the sewer project as listed. Ms. Boumil-Flynn seconded the motion. The motion carried unanimously.

Water Department

The Committee discussed keeping this in the fund with no specific date.

Mrs. Boumil Flynn made a motion to keep the pump station in the plan with no specific date assigned. Mr. Burgess seconded the motion. The motion carried unanimously.

Adjourn

Mr. Burgess made a motion to adjourn the meeting at 6:25 p.m. Mrs. Boumil-Flynn seconded the motion. The motion carried unanimously.

Capital Planning Committee

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