

**Permanent Building Committee  
Minutes of April 23, 2014  
Executive Session**

**Present for the Building Committee was:** Chairman Ellis Neofotistos, Harvey Gagnon, Doug Dooley and Michael McNamara. Also present was Ann M. Vandal, Acting Town Manager and Samantha Carver recording secretary. The meeting was held at the Historic Society Building at 1660 Lakeview Avenue, Dracut, MA.

Absent: Philippe Thibault, Paul Jussaume

**Town Hall Project**

Present from Johnson Roberts: Phil O'Brien

Present from Vertex: Jim Boudreau

Present from Town: Mark Hamel, Kathy Graham

The Committee reviewed an email summarizing the agreement reached with CTA penned by Jon Lemieux. There was a discussion on the response by Davida Flynn. Mr. O'Brien stated that he did not feel that the landscaping offer of \$16,300 was enough to complete the landscaping. CTA also does not want the egress stair issue included in this agreement however the Project Manager believes it should be included.

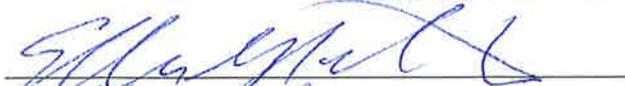
Mr. Lemieux of Vertex was reached by telephone and was part of the Executive Session discussion on the agreement with CTA. Mr. Lemieux stated he has asked Mr. Boudreau to get a quote from a landscaper on this to see what the cost might be. Mr. Boudreau got a quote from a Landscaper in Chelmsford of \$33,000.

Mr. Dooley questioned the specifications on the pavement and stated that usually a binder is put down for a freeze/thaw cycle and then the final a year later. He stated he would like the specs checked on this item.

Mr. Lemieux noted that the level of detail for the landscaping is really not there in CTA's quote. The PBC is agreeable to moving forward with the agreement with CTA providing the landscaping can be agreed upon. Mr. Lemieux went over what this agreement would encompass and the Committee asked where they would be budget wise. Mr. Lemieux did the calculation and stated there would be \$157,000 left in the budget.

The Committee discussed the move in dates. The date for furniture to be moved in would be 08/18 and the date for staff move in would be 09/02 this would be part of the agreement.

PERMANENT BUILDING COMMITTEE

  
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Harvey Gagnon

  
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Doug Dooley