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## Dracut Historical Commission Meeting Minutes Wednesday, January 21, 2015

**Present:** Dave Paquin, Chairman  
Bob Kohanski, Asst. Chairman  
Harvey Gagnon  
Louise Tremblay  
Linda Kawa  
Marc Gosselin  
Wayne LaMarche

*DPaquin*  
*Robert W. Kohanski*  
*Harvey Gagnon*

*Linda Kawa*  
*Marc Gosselin*

Chairman Paquin called the meeting to order at 7:25pm in the Varnum Room of the Historic Building, 1660 Lakeview Ave. The Chairman introduced and welcomed Mr. Wayne LaMarche to the Commission.

The minutes of the December 17<sup>th</sup> meeting were read and approved on a motion of Mr. Gosselin, seconded by Ms. Tremblay. The motion passed unanimously.

### Community Input-none

### Old Business

The Chairman submitted the budget to the Town Manager for approval. He'll be meeting with the Town Manager on 2/4/15 to discuss.

Mr. Gagnon informed the group that due to the inclement weather the stone for the Clement Family monument. CPC is awaiting engraving costs for the monument.

*He was unable to locate*

The Chairman informed the Commission that the photographic documentation project of the historic artifacts is currently on hold. There is a need to purge a lot of non-historic artifacts before continuing with the project.

### New Business

The Town Clerk had requested the "Measures of Activity" of the Historic Complex for 2014 for her annual report. In 2014 277 meetings were held at the historic complex along with 144 non-town functions with a combined total of 421. This is down 12% from 2013 due to some commissions and boards now meeting at the new town hall.

### **Treasurer's Report**

Treasurer's Report was read along with the following bills which were paid by the Treasurer:

Electric \$414.35

Gas \$198.55

Water \$111.45

ASAP Alarms \$514.00

Ms. Kawa made a motion to approve payment of these invoices. This was seconded by Mr. Gagnon. Motion passed unanimously.

**Communications** –a letter from the Planning Board was read. It was thanking the commission for the use of Harmony Hall over the years and thanking Harvey and Dave for their work opening and closing the building for their meetings.

The Chairman <sup>stated</sup> stated that Ms. Dunlap, Chair of the CPC approached him asking him to send a letter to the Board of Selectmen to reappoint Harvey to the CPC as the Historic Commission representative. The Chair sent a letter which was discussed. The Chair and Commission is looking to the Town Clerks office on clarification on who actually appoints someone from the Commission to the CPC. There was also discussion on the expiration dates for all commission members.

At this point Mr. LaMarche had not received a certificate from the Town Clerk's office stating his term expiration date.

### **Demo Permits-none**

Next Meeting scheduled for Wednesday, February 18, 2015 at 7pm

Meeting adjourned at 8:30pm on a motion of Ms. Tremblay and seconded by Mr. LaMarche.

Respectfully Submitted,  
Jill Laffin, Recording Secretary