

**Joint Budge Task Force Committee
Minute of July 21, 2015
Selectmen's Chamber, Town Hall**

Present for Board of Selectmen: Alison Hughes, Tony Archinski, Linda Wright, Town Accountant, Ann Vandal, Assistant Town Manager/Finance, Jim Duggan, Town Manager and Recording Secretary Shannon Rowe Beaulieu

Present for School Committee: Betsy Murphy, Michael McNamara, Steven Stone, Superintendent of Schools and Bill Frangiamore, Business Manager

Present for Finance Committee: Louise Tremblay and Bob Corey

Mrs. Hughes opened the meeting at 5:01 p.m.

Discussion on Setting Calendar

Mrs. Hughes discussed upcoming meeting dates and scheduled the following meetings:

- * July 28, 2015
- * August 10, 2015
- * August 25, 2015
- * September 9, 2015

Mrs. Hughes stated that she would rather not have grant money included with revenues and stated that the Committee is looking for a general idea of revenue and expenditures for the Town and School Department.

Facilitator Update

Mr. Duggan discussed potential new revenue areas such as; consolidation and regionalization.

Mr. Duggan stated that he has met with Superintendent Stone and they discussed regionalization of positions, etc.

Mr. Duggan discussed the Risk Management Assessment currently being completed for the Police Department and discussed potential areas of cost savings in regards to consolidation and outsourcing.

Mr. Duggan asked if having Risk Management Assessments would be something the School Department would look into having completed.

Dr. McNamara asked about resources being available to cover the costs of the Risk Management Assessments?

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Mrs. Murphy stated that she can't speak for the entire School Committee but would have it put on their next agenda.

Mrs. Murphy stated that the School Department could not pay for the Risk Management Assessments and stated that there may have already been some completed.

Dr. McNamara stated that they already had a study completed for the business operations and transportation system. Dr. McNamara discussed the Massachusetts Association of Business Officials (MASSBO) has already completed some of the studies.

Mr. Duggan explained that Risk Management Assessment's do not just show what might be being done wrong in Departments but show what the Departments are doing right.

Superintendent Stone discussed the ongoing self-assessments with Special Education and discussed other ongoing assessments.

Superintendent Stone suggested putting money into the budget and not spending money on Risk Management Assessments.

Mr. Duggan stated that he would look into the costs and would have money available if the School Department wanted to have Risk Management Assessments completed.

Mr. Duggan discussed consolidating the School Department's custodians with the Department of Public Works and stated that he does not see having to consolidate the two departments here.

Superintendent Stone stated that they are always looking to see if privatization works.

Superintendent Stone discussed the Occupational Therapists being outsourced and being members of the Crest Collaborative and Valley Collaborative.

Superintendent Stone discussed regionalization of Special Education transportation.

Mr. Duggan stated that he is looking into regionalizing emergency calls which would be about \$100,000 in savings to the Town.

Mrs. Hughes stated that these discussions allows the public to see that the Town and Schools are looking into all of these possibilities which can put some questions to bed for the public.

Old Business

Dr. McNamara asked about receiving a three year history of revenue and expenditures? Mrs. Hughes stated that all questions will be answered during the revenue and expenditures upcoming discussions.

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Public Input – There was no Public Input.

Adjournment

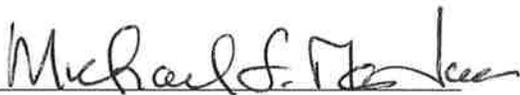
Motion made by Mrs. Murphy to adjourn the meeting. Motion seconded by Mr. Corey. Motion passed unanimously.

The meeting adjourned at 5:41 p.m.


Alison Hughes


Tony Archinski

Betsy Murphy


Dr. Michael McNamara


Louise Tremblay

Bob Corey