

**Board of Selectmen
Minutes of October 27, 2015
Selectmen's Chamber, Town Hall**

Present: Tony Archinski, Chairman, Alison Hughes, Vice-Chairwoman, Tami M. Dristiliaris, Clerk, Joseph DiRocco, Jr., Cathy Richardson, Jim Duggan, Town Manager, Attorney James Hall and Recording Secretary Shannon Rowe Beaulieu

The Chairman opened the meeting at 7:01 p.m.

The Pledge of Allegiance was recited followed by a moment of silence being observed for those who paid the ultimate sacrifice on behalf of this country and for those currently serving in the military particularly in Afghanistan and Iraq. Ms. Richardson asked for the moment of silence to also include the Alden Fox Family.

COMMUNITY INPUT:

* Mrs. Caroline Zuk, 100 Old Parker Road – Mrs. Zuk appeared before the Board and stated that on behalf of herself and the Dracut Pipeline Awareness Group, they would like to thank the Board for their continued support regarding the proposed pipeline and would also like to thank Evan Themeles, Board of Health Member, for looking into the health issues regarding the proposed compressor station.

TOWN MANAGER'S REPORT – Mr. Duggan stated that the Census would be going out to residents on November 6, 2015 which is early, in consideration for the residents that would be traveling this Winter. Mr. Duggan stated that Town Meeting would be held on November 2, 2015 and there would be a student Police Officer graduating on October 30, 2015 and being sworn in on November 2, 2015. Mr. Duggan stated that the Assisted Living Facility would be heard by the Planning Board tomorrow night and the land auction would be held on November 18, 2015 with approximately 30 properties being auctioned. Mr. Duggan stated that the abutters to these properties would be notified of the auction. Mr. Duggan stated that Betsy Ware, Community Development Director, is working on updating the Community Preservation application to add more than just open space, is also filing grants for Downtown initiatives, the property at the corner of Lakeview Avenue and Pleasant Street, historical grants for inventory, toured the Town Hall Annex and looking at a reuse plan for the property. Mr. Duggan stated that the Skateboard Park is closed for the season and the Department of Public Works is securing snow contracts and are paving small areas. Mr. Duggan stated that November 2, 2015 is the final day for collecting tax bills before late fees are assessed, the Chief Assessor would be in front of the Board on November 10, 2015 for the Annual Classification Hearing and they are currently interviewing for the available Library position. Mr. Duggan stated that the Sewer Department is scheduled to be demolished on October 31, 2015 and the Monahan bathroom project should be complete for the season in two weeks. Mr. Duggan thanked Mark Hamel, Town Engineer, for all of his hard work regarding the Monahan bathroom project. Mr. Duggan stated that Virginia Courtenay, Animal Control Officer, would be retiring on January 15, 2016.

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Mr. DiRocco asked who was on the Skateboard Park Sub-Committee? Mr. Duggan stated that he would give Mr. DiRocco a full list of Committee members.

Ms. Richardson asked about grants for Community Preservation? Mr. Duggan stated that the original focus was open space and their focus has broadened and a revised application is being created. Ms. Richardson request that Town Counsel review the revised application before it is distributed.

Mr. Archinski asked about the land auction on November 18, 2015? Mr. Duggan stated that the land auction would be held at 10:00 a.m. on November 18, 2015 at Town Hall, the properties would be defined and the abutters would be notified.

Ms. Richardson asked how the property auction went on October 24, 2015? Mr. Duggan stated that the property auction went very well, he does not have the final numbers yet but they sold almost everything. Mr. Duggan thanked Samantha Carver, Executive Secretary, and Kathy Graham, Town Clerk, for all of their hard work regarding the auction.

DEPARTMENT OVERVIEW:

* Bethany Loveless, Council on Aging Executive Director – Ms. Loveless appeared before the Board and thanked them for inviting her to the meeting. Ms. Loveless gave a brief overview of the Council on Aging and introduced Judy Gilbert, Activities & Volunteer Coordinator, Omar Matte, Council on Aging Board Member and Donna Houston, Social Services Coordinator. Ms. Loveless gave a brief scenario of what happens at the Council on Aging and discussed the Council on Aging Senior Center chart. Ms. Loveless provided the Board with a handout reviewing our growing population, our changing programming including; services, activities, community outreach, special events, transportation and collaborations. Ms. Loveless invited the Board and residents to the 2015 Harvest Ball on November 6, 2015 from 2:00 p.m. to 5:00 p.m. Ms. Loveless stated that the Tax Work Off program has finished up for this year and stated that she had 43 residents work 55.5 hours and the residents ranged in age from 67-83. Mr. Duggan stated that he committed the Board to the talent show next year and stated that he is proud that Ms. Loveless is here and doing a great job and her staff is doing a great job as well.

Mr. DiRocco stated that the seniors are very happy with Ms. Loveless and her staff.

Ms. Richardson stated that she agrees with Mr. DiRocco and stated that the seniors are very happy.

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PUBLIC HEARINGS:

* Continuation of Public Hearing – Street Acceptances for Clement Road and a Portion of G Street – Mr. DiRocco stated that he completed a site visit with Mr. Duggan, Mr. & Mrs. Waterhouse and George Psoinos. Mr. DiRocco stated that Mr. Psoinos explained the space between the roadway and driveways and the Waterhouse's are o.k. with his explanation.

Motion made by Mr. DiRocco to close the public hearing. Motion seconded by Mrs. Hughes. Motion passed unanimously. Motion made by Mr. DiRocco to approve the street acceptance for Clement Road and a Portion of G Street. Motion seconded by Ms. Richardson. Motion passed unanimously.

AGENDA ITEMS:

* Brickhouse Dracut, 2006 Lakeview Avenue – Requesting Common Victualler License – Mr. Mike Brown, the applicant, appeared before the Board to request a Common Victualler License. Mr. Brown stated that he would be serving pizza, soups, salads, etc., and he also owns the Brickhouse Pizza's in Chelmsford and Tyngsboro.

Motion made by Mr. DiRocco to approve the Common Victualler License. Motion seconded by Mrs. Hughes. Motion passed unanimously.

* Donut Dynasty, 1480 Broadway Road, Unit 2 – Requesting Common Victualler License – Vanessa Seng and Lisa Seng, the applicants, appeared before the Board to request a Common Victualler License. Ms. V. Seng stated that the donut shop would be inside the Convenience Store.

Motion made by Mrs. Hughes to approve the Common Victualler License. Motion seconded by Mr. DiRocco. Motion passed unanimously.

* Virginia Courtenay – Requesting Re-Appointment as a Bonded Constable – Motion made by Mr. DiRocco to re-appoint Virginia Courtenay as a Bonded Constable. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Review and Vote on M.G.L. Chapter 61A First Right of Refusal – 520 Colburn Avenue – Mrs. Hughes stated that the Community Preservation Committee, Conservation Commission and the Planning Board all voted to not exercise their first right of refusal.

Motion made by Mrs. Hughes to not exercise our first right of refusal. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

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* Caroline Zuk, Pipeline Awareness Group – Presentation on Compressor Station Design Basics – Mrs. Zuk, Team Leader for the Pipeline Awareness Group, appeared before the Board to give a presentation on compressor station basics. Mrs. Zuk stated that they need to pay attention to the proposed compressor station and metering station which are still in the proposal stages. Mrs. Zuk's presentation included what is a compressor station, compressor station in PA, stacks filtering emissions, high tower design, disclaimers, local agencies to contact, pipeline coalitions and an executive summary. Mrs. Zuk discussed taking a closer look at chemicals, needing help from the Board of Health and noise. Mrs. Zuk stated that the Board should be asking about acoustic paneling, what if there is a breach and requesting a dispatching center to be close by to shut the station down. Mrs. Zuk discussed a proposed metering station and referenced the metering station on Methuen Street. Mrs. Zuk stated that the Board needed to have a checklist for Kinder Morgan and it is Kinder Morgan's intent to file with FERC on November 20, 2015. Mrs. Zuk thanked State Representative Colleen Garry, State Senator Barbara L'Italien and Congresswoman Niki Tsongas. Mrs. Zuk stated that there will be a meeting with Kinder Morgan on November 5, 2015 at the Four Oaks Country Club.

Ms. Richardson stated that the next Coalition meeting would be held in Dracut on November 9, 2015 at 10:00 a.m. with a location to be determined.

*Continuation of Review and Recommendations for November 2, 2015 Town Meeting Warrant Articles

Article #2-1 – Mr. Archinski read the Warrant Article.

Mr. Duggan discussed the Warrant Article and the Memorandum of Understanding.

Mr. Duggan stated that his recommendation is to move forward with the 70/30% level and have the funds go to the School Department and they would disburse the 30% to the Town.

Ms. Richardson asked shouldn't the money be coming into the Town, but now it would be going to the School Department? Mr. Duggan stated that this would be a continued past practice.

Ms. Richardson asked what happened since the last meeting, what shifted? Mr. Duggan stated that he has had discussions with Superintendent Stone, Ann Vandal and Bill Frangiamore and it would be a cleaner way by going to the School Department with 30% of the money being disbursed to the Town.

Motion made by Mrs. Hughes to Recommend Warrant Article #2-1. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

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Article #11– Mr. Duggan explained that the ultimate goal is to build a new Fire Station. Mr. Duggan explained the land swap, lot line being changed and the parcel extended all the way to the back. Mr. Duggan stated that this would be rezoned commercially for the future.

Mrs. Hughes stated that the Planning Board voted to recommend approval.

Motion made by Mrs. Hughes to Recommend Warrant Article #11. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

Article #12 – Mr. Duggan explained that this is the parcel next to Warrant Article #11.

Motion made by Mrs. Hughes to Recommend Warrant Article #12. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

Article #13 – Mr. Duggan explained that this parcel is the current home of the Dracut Funeral Home and they have been working off of a Special Permit for twenty years and they would like to rezone this parcel as a commercial property.

Motion made by Mr. DiRocco to Recommend Warrant Article #13. Motion seconded by Mrs. Hughes. Motion passed unanimously.

Article #14 – Mr. Duggan explained that this is a housekeeping issue. Mr. Duggan stated that Parcel 1 is owned by Mr. Schiripo and it should be zoned industrial and he is refocusing and looking at Parcel 2 as an industrial parcel. Mr. Duggan discussed industrial traffic on route 110 and having an area that developers could look at for industrial and commercial businesses.

Mr. Archinski stated that the Planning Board recommended approval for this Warrant Article.

Motion made by Mr. DiRocco to Recommend Warrant Article #14. Motion seconded by Mrs. Hughes. Motion passed unanimously.

Article #15 – Mr. Duggan stated that adding Section 1:16.25 to the Dracut Zoning By-Laws adds another step towards economic development. Mr. Duggan stated that all checks and balances will still be upheld under the Site Plan Special Permit process.

Mr. Archinski discussed this Section of the Zoning By-Law would help with the streamlining process.

Motion made by Mrs. Hughes to Recommend Warrant Article #15. Motion seconded by Ms. Richardson. Motion passed unanimously.

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Article #18 – Mr. Duggan stated that this Warrant Article was already discussed during the continuation of the public hearing for the street acceptance.

Motion made by Mr. DiRocco to Recommend Warrant Article #18. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

* Annual Review of Town Manager – Mr. Archinski stated that the Town Manager's evaluation has been completed and he received a 3.2 overall ranking out of 4.0. Mr. Archinski congratulated Mr. Duggan on his great review. Mr. Archinski stated that he would place discussing Mr. Duggan's compensation within his contract on the Board's next agenda.

OLD BUSINESS:

Mr. Archinski stated that the Finance Committee, Capital Planning Committee, Open Space Committee, Government Rules and Regulations Committee, Affordable Housing Partnership Committee, Conservation Commission, Zoning Board of Appeals and Dracut Cultural Council are looking for new members.

NEW BUSINESS – There was no new business to discuss.

SUB-COMMITTEE REPORTS:

* Open Space Committee – Mr. Archinski stated that great things are happening with the Committee. Mr. Archinski discussed a Facebook page, Mr. Duggan purchasing and utilizing tools for the Committee and providing a small stipend for brochures, signage, etc. Mr. Archinski stated that the Committee is still determining the donation amount from Glen Edwards' retirement party. Mr. Archinski stated that the Committee had a great meeting and stated that they have very dedicated Committee members and to keep up the good work.

APPROVAL OF MINUTES:

Motion made by Mrs. Hughes to approve the Minutes of October 13, 2015. Motion seconded by Ms. Richardson. Motion passed unanimously.

COMMUNITY CALENDAR:

The Chairman read the information in the Community Calendar.

Mr. Duggan stated that the Greater Lowell Chamber of Commerce would be honoring Ms. Louise Tremblay on November 12, 2015 at 6:00 p.m. at Lenzi's.

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Mr. Duggan stated that Lenzi's Tavern would be opening on November 11, 2015.

Mrs. Hughes stated that the Salvation Army would be roasting Mr. Duggan on November 5, 2015 at 7:00 a.m. at the UMass Lowell and Conference Center.

Mrs. Hughes stated that the Grad Night Turkey Raffle would be held on November 14, 2015 at the Acacia Club.

Ms. Richardson stated that the Board would not be meeting before the November 5, 2015 Kinder Morgan meeting and she would meet with the Mr. Duggan and Mrs. Zuk to get information together regarding Mrs. Zuk's comments from tonight's presentation.

ADJOURMENT:

Motion made by Mr. DiRocco to adjourn the meeting. Motion seconded by Mrs. Dristiliaris. Motion passed unanimously.

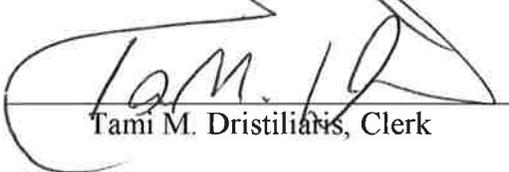
The meeting adjourned at 8:26 p.m.

BOARD OF SELECTMEN



Tony Archinski, Chairman

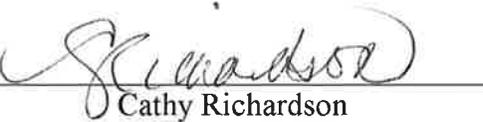
Alison Hughes, Vice-Chairwoman



Tami M. Dristiliaris, Clerk



Joseph DiRocco, Jr.



Cathy Richardson