

**Permanent Building Committee  
Minutes of May 27, 2015**

Present from the Permanent Building Committee: Ellis Neofotistos, Harvey Gagnon, Phil Thibault and Paul Jussaume. Also present Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Doug Dooley, Michael McNamara

The Chairman called the meeting to order at 4:40 p.m.

Mr. James Boudreau of Vertex was also present for the Town Hall discussion.

**Town Hall Project**

Mr. Boudreau was present to discuss the update on the doors at Town Hall and update the committee on the agreement that Mr. Lemieux has been trying to work out with Lyle Coghlin of CTA Construction. Mr. Boudreau stated that Mr. Lemieux had a conversation with Ann Vandal and she was surprised to learn the PBC was agreeing to not have the stairs that were removed by CTA by accident not replaced. She stated that if the Town does that it could send the appearance that the lower parking lot did not belong to the Town if they have no means to get to it. Mr. Boudreau stated from the budget figures that Mr. Lemieux has comprised, if CTA has to rebuild the stairs the budget will be short by \$25,000. This will be discussed further with the Town and Mr. Lemieux.

**Replacement Doors**

Mr. Boudreau stated that the replacements doors were installed. The Town is reporting an issue with the Champlain side door whereas the rod inside the door at the bottom of the door does not go all the way down to catch the door shut and with a good tug you can get the door open. He did not think that these new doors have four hinges, four bearings, the doors seem more robust than the first set of doors. Mr. Neofotistos would like Mr. O'Brien to look at these items on Monday June 1, 2015 when he comes up and also look at the grass.

**Invoice**

The Committee reviewed an invoice from Vertex in the amount of \$4,887.50.

Mr. Gagnon made a motion to approve Invoice #34963 from Vertex in the amount of \$4,887.50. Mr. Thibault seconded the motion. The motion carried unanimously.

**High School Project**

Mr. Steve Broadhead and Mr. Kris Stephenson were present for this portion of the meeting.

Mr. Broadhead reported that not a significant amount of punch list work has gone on in the past week. The Committee reviewed the memorandum from Paul DuRoss who had his HVAC update and update on closeout items. The Committee discussed Item 8 on the architectural As-Built Drawings whereas CTA has not completed them as of yet. MVG is waiting on these as-builts.

### **HVAC Update**

1. No update on the AAON boards.
2. A report was received from E. Amanti and additional information was requested. Amanti's letter basically states they complied with the contract requirements and that the problems are a result of the existing conditions of the piping.
3. MA CHPS review meeting is 06.24.2015.
4. Sewer blockage – line may be back pitched – Mr. DuRoss will not respond to this until he has all the data. Dracut's Sewer Department has been contacted for information as well.
  - a. The Committee discussed the area in question which is over by the old men's locker room along the fire lane road a section of it has an issue with the pitch of the line.
  - b. Mr. Graham stated we need to stay on these issues and they need to be resolved and closed. Hill will look into the issue with Mount Vernon Group.
5. Auditorium Seat Fabric – Mr. DuRoss set an email with some fabric options alternative and also received a verbal credit figure from the Vendor which he did not feel was enough. MVG is looking at fabric to make a decision on the samples. This is ongoing.

### **Change Order Approval**

CTA is still in discussions with Griffin. CTA has not signed C.O. 254 due to the date of contract completion. This is delaying the formal processing of the other change orders.

### **PCO Review**

Mr. Broadhead had two PCO's to bring forward to the Committee.

PCO 186 – C.O. 265 Replace existing door D048B by kitchen - \$2,559.99

Discussion was that this door was originally supposed to remain but after construction it needed to be replaced.

Mr. Thibault made a motion to approve C.O. 265 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 334 – C.O. 266 Rework Door and frame at boiler room - \$2,800.00

After questioning what was done to this door and frame, Mr. Jussaume made a motion to approve C.O. 266 as recommended. Mr. Thibault seconded the motion. The motion carried unanimously.

### **Extended Services**

Hill International has the extended services proposal written up and Mr. Broadhead did not have the original with him. He will send it onto the Town.

#### **MVG Additional Service**

The Committee reviewed an extra service proposal provided from MVG for Souza True and Partners for the evaluation and design of a support system for the current gas line on the roof at the High School.

Mr. Jussaume made a motion to approve the additional service from MVG in the amount of \$2,552. Mr. Thibault seconded the motion. The motion carried unanimously.

The Committee reviewed an extra services proposal from Mount Vernon Group for the response they provided to the Request for Equitable Adjustment (REA) from Griffin Electric. The Committee stated that Mr. Tedesco did put some time and research into his response for this item.

Mr. Thibault made a motion to approve \$3,600 for Mount Vernon Group extra services. Mr. Gagnon seconded the motion. The motion carried unanimously.

### **Ongoing Items**

Auditorium Seating – previously discussed at the beginning of the meeting with Paul DuRoss's memorandum.

Stampcrete drainage – the sawcut was completed and the area was flooded with water. It appears to be draining currently. Mr. Graham does not feel this is a long term solution to the issue however he does not want to have the whole area removed because that would create more issues.

Mr. Gagnon asked Mr. Graham how the gate at the wind tunnel is working out. Mr. Graham stated that it needs additional fabrication because people are getting around it.

Courtyard and Ballfield – Watering and Mowing – Mr. Graham discussed with the Committee whether he should do the watering and mowing of the fields. He knows that CTA owes the Town so many mowings and they are supposed to water however if he does not do it they will lose the field. Mr. Graham reported that the Landscaper had come to the site and said he provided a plan however they haven't been back for two weeks. The Permanent Building Committee stated to Mr. Graham that he should go ahead and mow and water and keep track of the times so they can back charge CTA.

### **Andy Graham Items**

Mr. Graham explained to the Committee that he needs a remote for the sprinkler system so that it gives one worker the ability to turn sprinklers on and off without having to go back to the control

panel at the building. Mr. Graham presented a quote to the Committee in the amount of \$459.00 for the remote.

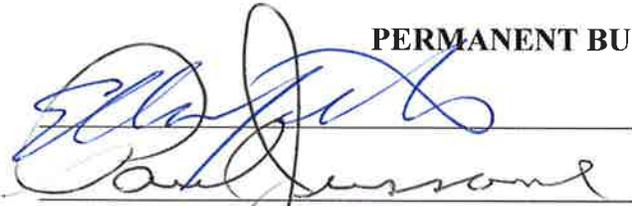
Mr. Thibault made a motion to approve the remote for the sprinkler system in the amount of \$459.00 from Stateline Irrigation Supply. Mr. Gagnon seconded the motion. The motion carried unanimously.

Next Meeting – The next meeting for the High School project will be in two week on June 10, 2015.

**Adjourn**

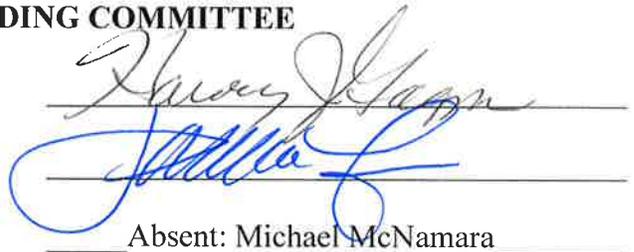
Mr. Thibault made a motion to adjourn the meeting at 6:30 p.m. Mr. Jussaume seconded the motion. The motion carried unanimously.

**PERMANENT BUILDING COMMITTEE**



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Absent: Doug Dooley \_\_\_\_\_



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Absent: Michael McNamara \_\_\_\_\_