

**Permanent Building Committee
Minutes of July 15, 2015**

Present from the Permanent Building Committee: Ellis Neofotistos, Harvey Gagnon, Phil Thibault, Doug Dooley and Paul Jussaume. Also present Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Town Hall Project

Present were: Jon Lemieux and Jim Boudreau of Vertex

The Chairman called the meeting to order at 4:32 p.m.

DCAMM Evaluation discussion

The Committee discussed the filed sub-bid evaluations done by the Project Manager and were given an overview of the scores for each subcontractor. It was noted that a failing score was given to the painting subcontractor and reasons were given as to the justification of the score. Mr. Lemieux will provide a copy of the subcontractors DCAMM evaluation sheets for the Committee.

The Committee began their discussion and review of the Contractor, CTA Construction. After each member read through their scoring and discussed their comments it was noted that the overall score for CTA Construction was an 81. Mr. Boudreau was asked what he had scored the contractor at and he responded 79.

Executive Session

Attorney James P. Hall arrived for the executive session discussion.

Mr. Thibault made a motion to go into executive session at 5:32 p.m. to discuss strategy with respect to litigation and reconvene in open session. It was declared by the Chairman that open meeting may have a detrimental effect on the litigation position of the body. By Roll Call vote: Mr. Gagnon – yes, Mr. Dooley - yes, Mr. Jussaume - yes, Mr. Thibault - yes, and Mr. Neofotistos - yes.

Mr. Thibault made a motion to come out of executive session at 6:05 p.m. By Roll Call vote; Mr. Gagnon – yes, Mr. Jussaume – yes, Mr. Dooley – yes, Mr. Thibault – yes, Mr. Neofotistos – yes.

The Chairman announced that while in executive session no votes were taken nor motions made.

Continued Open Session

Mr. Thibault made a motion to release the DCAMM score of 81 for CTA Construction and to revisit the evaluation at the end of the project. Mr. Gagnon seconded the motion. The motion carried unanimously.

Mr. Thibault made a motion to authorize Town Counsel to notify the insurance company and also reach out to the Town Manager and CTA Construction before final release of the evaluation. Mr. Dooley seconded the motion. The motion carried unanimously.

Invoices

Mr. Gagnon made a motion to pay \$3,018.75 for Vertex for project management services on the Town Hall Project. Mr. Dooley seconded the motion. The motion carried unanimously.

Mr. Gagnon made a motion to pay \$2,093.87 to Johnson Roberts Associates. Mr. Dooley seconded the motion. The motion carried unanimously.

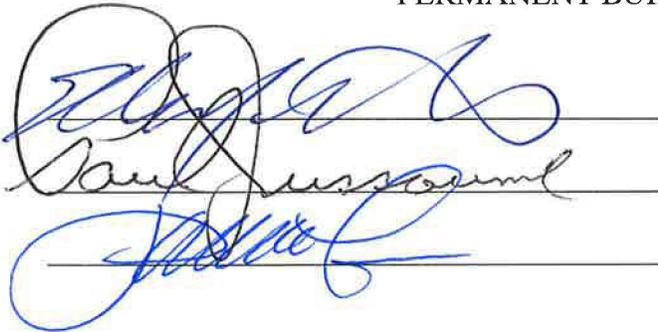
Next week's meeting discussion will be:

- Monahan Restroom Project at 4:30 p.m.
- Town Hall at 5:00 p.m.
- High School Project at 5:30 p.m.

Adjourn

Mr. Jussaume made a motion to adjourn the meeting at 7:00 p.m. Mr. Gagnon seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE



Paul Jussaume
Harvey Gagnon



Harvey Gagnon
Louisa Stoddy