

**Permanent Building Committee
Minutes of August 26, 2015**

Present from the Permanent Building Committee: Ellis Neofotistos, Harvey Gagnon, Phil Thibault, Doug Dooley and Paul Jussaume. Also present Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Michael McNamara

Monahan Restroom Project

Present was: Mark Hamel, Town Engineer

The Chairman opened the meeting at 4:33 p.m. Mr. Hamel gave a brief update on the project whereas he reported that the contract has been signed and the Contractor is proceeding to get the demolition permit. Mr. Neofotistos has signed a Notice to Proceed letter dated the same day as the contract. Mr. Hamel stated that Vanguard Construction would like to have preconstruction meeting and Mr. Hamel invited the Committee members. Mr. Neofotistos stated to let them know when it would be and they'd see if any of the Committee members could attend.

High School Project – Sanitary / Drainage Lines

Present were: Frank Tedesco, Bill Peters of Mount Vernon Goup
Jarod Smith of CTA Construction
Bill Maher of Nitsch Engineering
Kate Biedron of CDM Smith
Steve Broadhead of Hill International
Andrew Graham of Dracut Public Schools

Mr. Broadhead opened the discussion for Nitsch Engineering. Mr. Bill Maher of Nitsch Engineering began the discussion by making a suggestion to the Committee. He suggested that the Town may want to consider keeping the system as is and seeing that maintenance is required on the system anyways get a maintenance contract for the current system. He stated when you add a grinder pump that type of system requires maintenance as well so either system would require a maintenance contract. The Committee was not in favor of this suggestion. They have a system that currently does not work and they want it to work.

Mr. Maher went onto state that they had dug a test pit last week and discovered the storm drain line is in the way of where a new sanitary line would go so this solution is not feasible. Mr. Maher then presented a plan showing where a pump station would be placed on the site at the High School and the discussion began as to its feasibility. Mr. Maher had a two page plan and the top sheet was the plan profile sheet. He described how a 2% slope out of the building would be dug and a new pipe laid over to the snack shack area where the pump station would be. Discussion ensued about foot traffic, plowing, electrical hook up, and odors for this system. There was a discussion as to where the closest electrical panel was (by the kitchen) and whether this could be used.

The Committee asked when this new system could be put in place. There was a discussion as to a six to eight week lead time to get the pump and then work itself would probably take a week or so. They discussed this time frame leading right into November.

Ms. Biedron asked if any further investigation was done on the flows at the High School that Mr. Tedesco had questioned. Ms. Biedron had gone to Dracut Water Supply and discussed with the Committee the flows prior to construction and they were low at that time.

Mr. Graham had concerns on the placement of grinder pump and whether the slope would be sufficient. Ms. Biedron questioned the water elevations and asked if they were “assumed” and she was told by Mr. Maher of Nitsch Engineering that they were assumed.

Discussion continued about whether there was a water main that runs down complex road. The Committee was concerned about costs and repaving the road and walkways and fire lanes when this work is done.

CDM Smith, Bill Maher of Nitsch Engineering and Andrew Graham were going to the High School to determine the best location for a pump station so that Nitsch could finalize a plan. Ms. Biedron stated to assume a 3-phase grinder pump for the design.

Stormwater Update

Mr. Neofotistos stated that the Committee is tabling discussion on the stormwater issue.

HVAC Issues

Filtration is in progress and Mr. Broadhead had a copy of a water analysis in the packet dated 08/24/2015 for the Committee’s review. The report shows that significant progress is being made on the removal of iron solids. Mr. Smith of CTA stated there is about a two week lag between reports and they are waiting for the next report to see if the numbers drop down even further.

Ballfield Turnover to Town

The Committee reviewed a memorandum from Marshall Gary LLC to Bill Peters of MVG with respect to turning over the field to the Town as of August 4, 2015. Mr. Neofotistos stated that an official letter should be sent to the Town from Mount Vernon Group. There was discussion on some areas that still have washout at the field. Mr. Graham asked when Mr. Gary had come out to the site because he did not have any notification and one would think they would have the Town sign off that they are in agreement with the condition of turnover.

Rooftop Dunnage Access

CTA reported that NH Steel is honing in on a cost for this item and it is upwards of \$300,000.

Auditorium Seating

CTA stated that in the front row of the auditorium at seat #304 the backing foam has been replaced using the same fabric on the seat and it seems to be holding up. CTA is trying to determine from the subcontractor if they are going to send a bunch of foam backs and replace them on site or if they are going manufacture them and bring them to the site.

PCO's/CO's

Mr. Broadhead presented PCO 347 which if approved will become C.O. 270. This was for the hardware and glass installed in new doors associated with CCD#159R. \$11,598.92

Mr. Thibault made a motion to approve PCO 347 to become C.O. 270 in the amount of \$11,598.92 as recommended. Mr. Dooley seconded the motion. The motion carried.

Mr. Broadhead reported that CTA is preparing a wrap up PCO which closes all current open PCOs. Rooftop dunnage and site remediation are not to be included in the wrap up PCO.

Invoices

Hill International presented an invoice for monthly services in the amount of \$14,677.50.

Mr. Thibault made a motion to approve Invoice #69 in the amount of \$14,677.50 for Hill International for project management services. Mr. Jussaume seconded the motion. The motion carried unanimously.

Creative Office Pavilion

Mr. Broadhead stated that we've received some older invoices from Creative Office Pavilion which were approved by Alison Smith of MVG that the items were received.

Mr. Thibault made a motion to approve Creative Office Pavilion Invoice #19227-2 in the amount of \$1,844.20. Mr. Gagnon seconded the motion. The motion carried unanimously.

Mr. Thibault made a motion to approve Creative Office Pavilion Invoice #19227-4 in the amount of \$862.00. Mr. Jussaume seconded the motion. The motion carried unanimously.

Mr. Graham presented invoices from Clean Drains for water jetting the lines in July and locating man holes. The total of the two invoices were \$1,400.00.

Mr. Gagnon stated he rents to Clean Drains and will abstain from the vote on these invoices.

Mr. Jussaume made a motion to approve two Clean Drain invoices in the amount of \$600 and \$800 dated July 15, 2015 Invoice #29549 and 29550. Mr. Thibault seconded the motion. The motion carried with all members voting in favor, Mr. Gagnon abstained.

Mr. Dooley made a motion to approve an invoice from Frontier Research for heat transfer analytical report in heating loop at the new high school in the amount of \$300.00. Mr. Jussaume seconded the motion. The motion carried unanimously.

The Committee discussed with Mr. Graham monitoring the sanitary lines and keeping track of when he has to call Clean Drains out to flush the system.

Adjourn

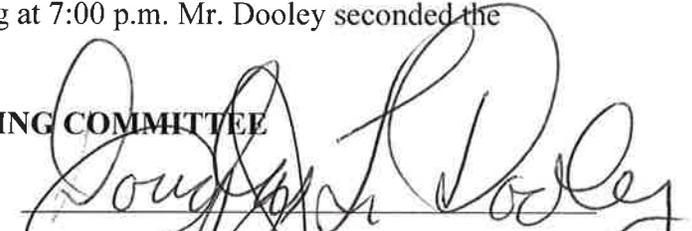
Mr. Thibault made a motion to adjourn the meeting at 7:00 p.m. Mr. Dooley seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE











Absent: Michael McNamara _____