Permanent Building Committee
Minutes of October 21, 2015

Present from the Permanent Building Committee: Ellis Neofotistos, Harvey Gagnon, Doug Dooley and Phil Thibault. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Paul Jussaume

The Chairman called the meeting to order at 4:35 p.m.

Town Hall Project

Present from Vertex: Jon Lemieux, James Boudreau

Mr. Lemieux began the discussion by stating that they were at the site today and there is a list of about five items left out of 29 to be done. The insulation issue was done on the chiller however it was noted that the person who came to do the work had given Ms. Graham grief and was not very professional.

Mr. Lemieux noted that they have not received the as-builts from Nitsch Engineering, that they have concerns with the detention basin, and that on the Arlington Street side where the concrete meets the pavement of the walkway the pitch is off. CTA is to look at this issue.

The Committee discussed the detention basin at the back of the building for liability concerns. It seems to drain slowly. The Committee would like Mr. Lemieux to check with Nitsch Engineering as to the design intent of the detention basin.

The Committee questioned the water issue down by the basement doors. Mr. Lemieux reported that Steve Brenner of CTA will be conducting a water test to see if they can determine where the water is coming in from.

Requisition

The Committee reviewed Requisition #22 from CTA Construction. Mr. Neofotistos noted two edits on the requisition which Mr. Lemieux will correct however the final figure is correct.

Mr. Thibault made a motion to approve Requisition #22 in the amount of $75,248 for CTA Construction as recommended by the Project Manager. Mr. Gagnon seconded the motion. The motion carried unanimously.

DCAMM Evaluation

The Committee went over the final DCAMM evaluation for CTA Construction and noted a couple of edits on the form. The Project Manager will make the changes and forwarded it to the secretary for signature by the Town Manager.

Mr. Gagnon made a motion to authorize release of the DCAMM evaluation as amended by the Committee for the Town Manager's signature. Mr. Dooley seconded the motion. The motion carried unanimously.

HVAC Service Contract

Mr. Neofotistos discussed an HVAC Service contract which Ms. Graham had received. Mr. Lemieux stated he would have his engineers take a look at it for the Committee.

Mr. Thibault left the meeting at 5:30 p.m.

Next Agenda

Executive Session to review and vote on executive session minutes
Discuss 1196 Lakeview Avenue project
Review and approve proposal for ADA compliant storm water drain in courtyard of High School.

Adjourn

Mr. Gagnon made a motion to adjourn the meeting at 5:40 p.m. Mr. Dooley seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE

Harvey J. Gagnon