

**Permanent Building Committee  
Minutes of November 12, 2014**

Present for the Building Committee was: Chairman Ellis Neofotistos, Harvey Gagnon, Phil Thibault, and Doug Dooley. Samantha Carver recording secretary. The meeting was held at the Historic Society Building at 1660 Lakeview Avenue, Dracut, MA.

Absent: Michael McNamara, Paul Jussaume

Mr. Neofotistos opened the meeting at 4:40 p.m.

**High School Project**

Present from Mount Vernon Group – Bill Peters

Present from Hill International – Steve Broadhead, Kris Stephenson

Present from the School: Andy Graham, Steve Stone (briefly at 5:10p)

Mr. Broadhead began the agenda discussion with the photographs of the construction progress:

1. Door off E Wing cement step installed
2. Crawl space excavation
  - a. The Committee asked how long this took. Mr. Broadhead reported three days with two men.

Mr. Broadhead noted the supplemental information provided for the Committee on CCD 171 in the packet.

PR 64 – Provide cost for labor and material to install roof top ductwork securement as indicted on sketch. Mr. Broadhead reported that CTA is in the process of pricing this out.

**Budget Update**

Mr. Broadhead briefly discussed the project budget which includes all PCO's being presented at this meeting tonight.

The Committee asked Mr. Stephenson about the propay code issue brought up at last week's meeting. Mr. Stephenson reported that it was determined that some of the items on the propay system were being counted twice and they have gone through the items submitted on the propay code system. They will be having a conference call with the MSBA to discuss this issue for proper reimbursement.

**PCO Review**

PCO 123 – C.O. 159 – Music Room Plenum Slab - \$6,761.67

Mr. Thibault made a motion to approve PCO 123 to become C.O. 159 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 149R – C.O. 160 – Kitchen Freezer Relocated Condenser - \$652.85

Mr. Thibault made a motion to approve PCO149R to become C.O. 161 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 152 – C.O. 161 – Infill jambs at Café Opening D033A - \$3,273.67

Mr. Thibault made a motion to approve PCO 152 to become C.O. 161 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 176 – C.O. 162 – Credit for proposed ceiling height changes in D026 – (\$1,709.00)

Mr. Dooley made a motion to accept PCO 176 to become C.O. 162 as recommended. Mr. Thibault seconded the motion. The motion carried unanimously.

PCO 187 – C.O. 163 – Outlet lights at Mezzanine (Library) - \$940.40

Mr. Thibault made a motion to approve PCO 187 to become C.O. 163 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 203 – C.O. 164 – Add data and phone jacks in room D053 - \$2,525.16

Mr. Thibault made a motion to approve PCO 203 to become C.O. 164 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 230 – C.O. 165 – Additional trim at stairwell windows D057/058 - \$3,744.68

Mr. Thibault made a motion to approve PCO 230 to become C.O. 165 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 235 – C.O. 166 – Acceleration Costs for D, E & Auditorium - \$49,671.77

Mr. Thibault made a motion to approve PCO 235 to become C.O. 166 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 246 – C.O. 167 – Structural Steel Reinforcing below roof in Transitional Skills - \$1,949.87

Mr. Gagnon made a motion to approve PCO 246 to become C.O. 167 as recommended. Mr. Thibault seconded the motion. The motion carried unanimously.

PCO 252 – C.O. 168 – Additional Tectum Replacement not covered in PCO88 - \$2,842.90  
In the Stagecraft area

Mr. Thibault made a motion to approve PCO 252 to become C.O. 168 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

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PCO 261 – C.O. 169 – ETR Floor & Wall Grilles in existing C Wing - \$4,684.55

Mr. Thibault made a motion to approve PCO 261 to become C.O. 169 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

**Cavanaugh Tocci Associates**

Mr. Graham asked the Committee if they could take this item on the agenda out of order for the Superintendent of Schools needed to be at another meeting.

Superintendent Stone discussed adding a video projector in the Library to be mounted on the wall with a portable sound system. He stated that the alternative discussed was putting an expensive video projector on a cart and having it not only unsupervised but having the possibility of it being damaged if it falls off the cart. The Superintendent stated mounting the projector is a better application and was requesting the Committee's support on this item.

Mr. Graham added that they have tried to use the projectors they have with the screen in the Library which is just as big as the one in the Auditorium and it does not project properly. This projector would be mounted where the circular grill is in the wall. Mr. Broadhead stated the estimated cost for this item should not exceed \$45,000 and he believed it would be a half a week's worth of work.

Mr. Thibault made a motion to proceed with Option 2 from Cavanaugh Tocci Associates for a library video projection wall mounted system. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 264 – C.O. 170 – Added Security Pad at Vestibule D060 - \$1,249.25

Mr. Thibault made a motion to approve PCO 264 to become C.O. 170 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 265 – C.O. 171 – Fiber Optic Cable at Entry Sign - \$1,793.51

Mr. Thibault made a motion to approve PCO 265 to become C.O. 171 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 267 – C.O. 172 – Replace Broken Wire Glass at classroom transom windows - \$5,906.05

Mr. Thibault made a motion to approve PCO 267 to become C.O. 172 as recommended. Mr. Gagnon seconded the motion. The motion carried with three in favor, Mr. Dooley voting opposed.

PCO 268 – C.O. 173 – Ball field Fence Modifications with credit for ball field mow strip - \$17,770.58

Mr. Thibault made a motion to approve PCO 268 to become C.O. 173 as recommended. Mr. Gagnon seconded the motion. The motion carried with three in favor, Mr. Dooley voting opposed.

PCO 269 – C.O. 174 – Pathways, sleeves and conduit for Fire Alarm Repeaters - \$5,314.85

Mr. Thibault made a motion to approve PCO 269 to become C.O. 174 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 270 – C.O. 175 – Conduit path for wiring for relocated ball field scoreboard - \$8,560.76

Mr. Thibault made a motion to approve PCO 270 to become C.O. 175 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 271 – C.O. 176 – Re-install Exit Sign and Light in corridor near boiler room - \$382.34

Mr. Gagnon made a motion to approve PCO 271 to become C.O. 176 as recommended. Mr. Thibault seconded the motion. The motion carried with two voting in favor, Mr. Neofotistos voting opposed and Mr. Dooley abstaining from the vote.

PCO 272 – C.O. 177 – Condensate Pump & Outlet - \$1,839.05

Mr. Thibault made a motion to approve PCO 272 to become C.O. 177 as recommended. Mr. Gagnon seconded the motion. The motion carried with three voting in favor, Mr. Dooley voting opposed.

PCO 274 – C.O. 178 – Vehicle Access Gate Extension - \$950.62

Mr. Thibault made a motion to approve PCO 274 to become C.O. 178 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

PCO 278 – C.O. 179 – Extending Handles in Emergency Shower - \$649.65

Mr. Thibault made a motion to approve PCO 278 to become C.O. 179 as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

### **Invoices**

Valley Communications – Invoices 622903, 625891, 626748 - \$37,961.90

Mr. Thibault made a motion to approve Valley Communications invoices totaling \$37,961.90. Mr. Gagnon seconded the motion. The motion carried unanimously.

Hill International – Invoice #60 - \$48,370.00 for October 2014

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Mr. Thibault made a motion to approve Hill International's Invoice #60 in the amount of \$48,370.00. Mr. Gagnon seconded the motion. The motion carried unanimously.

**Owner FF& E Purchase Orders**

Whalley Computer Associates – Credit for \$415.00

Mr. Gagnon made a motion to accept the credit from Whalley Computer Associates in the amount of \$415.00. Mr. Dooley seconded the motion. The motion carried unanimously.

Whalley Computer Associates - \$23,850.90 for six student and one teacher sound tree MIDI lab system

Mr. Stephenson explained that when this was presented to the Committee originally the Committee made a motion not to exceed \$21,000. Since that time the quote has expired. The new figure for this equipment is \$23,850.90.

Mr. Gagnon made a motion to rescind the action taken at the 08/20/2014 meeting for a motion made to authorize monies for a MIIS system not to exceed \$21,000. Mr. Dooley seconded the motion. The motion carried unanimously.

Mr. Gagnon made a motion to approve \$23,850.90 for MIDI Lab System from a quote dated 11/10/2014. Mr. Dooley seconded the motion. The motion carried unanimously.

Whalley Computer Associates – 3d Printer, Monitor, Laptop, HP docking Station - \$52,616.01

Mr. Gagnon made a motion to approve Whalley Computer Associates in an amount of \$52,616.01 as recommended. Mr. Thibault seconded the motion. The motion carried unanimously.

Valley Communications – Tablets and tablet cases - \$8,750.00

Mr. Thibault made a motion to approve an amount of \$8,750.00 for Valley Communications as recommended. Mr. Gagnon seconded the motion. The motion carried unanimously.

IPEVO – Document cameras - \$2,115.00 – Mr. Broadhead is just presenting this invoice for signature. It was previously approved at the 08/20/2014 meeting.

**Utility Meeting**

Mr. Stephenson stated there is a meeting scheduled for 11/13/2014 at 7:30 a.m. for a discussion on the agreement on the utilities owed to the Town from CTA.

Commissioning – Mr. Broadhead reported that there are only a handful of items left and Jarod from CTA did not feel they would need further commission meetings.

Countertops – Jarod of CTA had stated to Hill International that they will be measuring for the work to be done over Christmas vacation.

Punch List – Mr. Broadhead was told by Mr. Tom Prendiville of CTA that there are about 320 items left open on the punch list.

Mr. Graham had a few items to discuss with the Committee. He stated that he has not received the quote yet for the sign on the Frederick Street side. He mentioned the light on Complex Road and stated that it does not work. He would like to get Rene Proulx out there to take a look. He believes something may have happened to it when CTA was working in that area. Mr. Graham talked about the loam pile he has down near Flower Lane and it has not been screened by CTA. He is considering bringing Vinal Brothers in to screen it but feels the cost should not be on the Town. This area needs to be restored to its original state. A discussion by the Committee was whether a credit would be due from CTA for not restoring this area.

Mr. Thibault discussed an issue he noticed the night of Town Meeting when people were leaving the side door of the auditorium rather than going out to the concrete walkway they were walking on the grass down the small embankment and now there is a path being worn in there on the grassy area. Mr. Graham will take a look at the area.

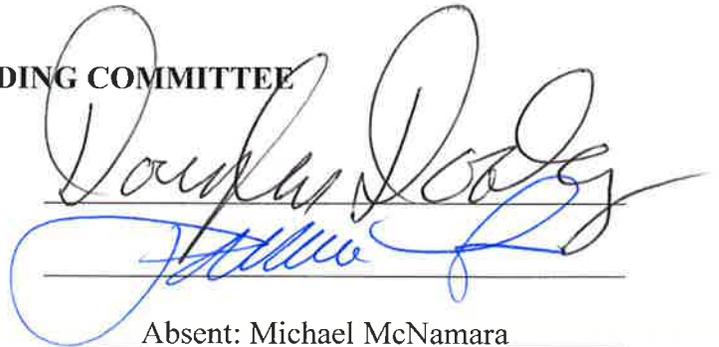
### Adjourn

Mr. Thibault made a motion to adjourn the meeting at 6:30 p.m. Mr. Dooley seconded the motion. The motion carried unanimously.

### PERMANENT BUILDING COMMITTEE



Absent: Paul Jussaume



Absent: Michael McNamara