

**Permanent Building Committee
Minutes of December 23, 2015**

Present from the Permanent Building Committee: Ellis Neofotistos, Harvey Gagnon, Phil Thibault, Doug Dooley, Michael McNamara (5:45p) and Paul Jussaume. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Also present: Paul Kalous, Steve Broadhead and Patrick Lydon from Hill International
Bill Peters from Mount Vernon Group
Andrew Graham from Dracut Public Schools

The Chairman called the meeting to order at 4:53 p.m. a quorum was obtained.

The agenda was discussed out of order. The first item was MA CHPS Section 179D Allocation. Mr. Kalous stated that this was received by the Town from CTA however this is not available to Contractors it is available to Owners if they are not tax exempt and Architects. Mount Vernon may take advantage of this.

Ballfield Status

The Committee reviewed an email from Paul DuRoss of CTA regarding the material at the ball field. Thirty tons of infield mix were delivered and spread on the ball field. The washouts have been filled in. The Committee would like Hill to set up a meeting with everyone to go over the ball field and determine whether to accept it. The Committee asked Mr. Graham if the material was the same. He stated the material was darker but assumed it was the same. There was a discussion as to whether a sample of both the old and new material should be taken so that if they have to test it later on they can if it does not hold up. There was a discussion on getting a letter from CTA certifying the material out there is the infield mix that it should be. Hill International will work on getting a letter.

Mr. Graham mentioned the courtyard again to Mr. DuRoss of CTA and nothing has happened. He mentioned this to Mr. Broadhead to follow up on. There is still a sinkhole issue in the court yard.

Rooftop Dunnage

Mount Vernon Group has put a bid package together to get prices for the roof top dunnage. This will go out in January. Mr. Peters will email the ad for the newspaper to the secretary and he will put the ad in the Central Register. The bids will be due back February 10, 2016.

Invoices

The Committee reviewed an invoice from Hill International for \$8,487.50 for work in November 2015. Due to the work on the drainage, sewer issue and PCO's this invoice is a little bit higher than the projected invoicing.

Mr. Thibault made a motion to pay Invoice #73 from Hill International in the amount of \$8,487.50. Mr. Gagnon seconded the motion. The motion carried with four voting in favor one voting opposed. Mr. Dooley voted opposed.

PCO's

Mr. Broadhead presented two PCO's for discussion with the committee. He handed the Committee a PCO Change Order Log for review. Mr. Broadhead stated that he's been trying to close out PCO's with CTA Construction. He stated last Friday he met with Mount Vernon Group and CTA. PCO 354 if approved would become Change Order 271 which is a settlement with Griffin Electric. This amount is captured in the C.O. log and has no markup.

The Committee reviewed the PCO and commented on it. The Committee asked why the Town is paying to re-label the electrical panel. There was a discussion as to whether this was in the bid documents. There was a discussion by Mr. Graham who had mentioned to the Contractor several times throughout that he wanted the electrical panel to be the same numbers as the room numbers and not the construction numbers. The Committee discussed the contractor using the plans marked with the construction numbers and then charging the Town to change the panel to the room numbers. Mr. Jussame stated that he believes this may be a code requirement in the electrical code and that the Contractor would have to re-label this way anyways. The Committee questioned this would be an eligible cost with the MSBA or if the Town would have to pay.

There was a discussion with Mr. Broadhead on these change orders and the question of having enough money on the project once everything was settled. Mr. Broadhead stated that there was a discussion on the dunnage being a code issue however the sewer system is technically a working system. Mr. Graham and the Committee were not in agreement when they have to pump the system every month because the flows aren't what were projected.

The Committee moved onto the next PCO which is a settlement with Amanti. The Committee had issues with this PCO because there were new PCO proposed as part of this settlement with CTA. The Committee was not in agreement with this PCO either. Mr. Broadhead noted that BCN has filed a claim against Amanti and CTA.

Sanitary / Drainage Lines

CTA has provided a price for this work and originally proposed \$450,000. After further discussion with CTA the cost is \$435,187.

The Committee reviewed the estimate given for the sanitary line and commented on the markup and the credit given only being \$30,000. Mr. Neofotistos asked why Afonso is being allowed to sub this work out? There was a discussion on getting a separate cost for what the cost is to do a change of scope. Mr. Broadhead stated he asked for the cost of both. The Committee stated that this was a design issue because the flows were not what they were projected to be.

Auditorium Seating

There was a letter in the agenda packet from CB Seating who states that they are being given a guaranteed delivery date of January 26, 2016 so they will not be able to do this work during Christmas break due to the fabric not arriving to the factory. Mr. Graham stated that he could work out the schedule once it's determined when the material is to arrive.

PCO's Revisited

The Committee discussed the PCO's and whether they should delay action until after speaking with Town Counsel.

Mr. Thibault made a motion to delay action on PCO's 354 and 355 until the PBC Meeting of January 20, 2016. Mr. Dooley seconded the motion. The motion carried unanimously.

The secretary will reach out to Town Counsel to see if he can come to a meeting on January 13 to discuss the High School project.

High School Field House Project

The Committee reviewed an invoice from Jay Mason for 90% completed construction drawings in the amount of \$4,930.

Mr. Thibault made a motion to approve the invoice #434 in the amount of \$4,930 to Architectural Consulting Services. Mr. Gagnon seconded the motion. The motion carried unanimously.

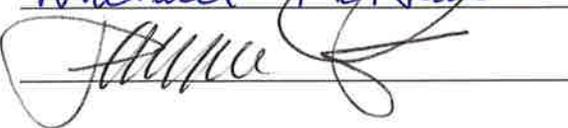
Mr. Neofotistos discussed the agenda for the next meeting. He stated that they would cancel the meeting on December 30, 2015. They would see if Mr. Mason could come in to the meeting on January 6 and they would also discuss Boule Park; have Town Counsel in on the 13th of January and the High School on the 20th of January 2016.

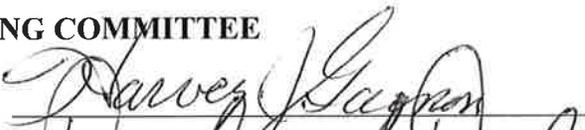
Adjourn

Mr. Thibault made a motion to adjourn the meeting at 6:47 p.m. Mr. Dooley seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE



Michael S. McNamara




Harvey Gagnon
