

**Permanent Building Committee
Minutes of March 30, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault, Harvey Gagnon, Doug Dooley, Michael McNamara and Paul Jussaume. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

The Chairman called the meeting to order at 4:34 p.m.

Present from Hill International: Paul Kalous
Present from Mount Vernon Group: Bill Peters
Present from the School Department: Andy Graham

Dracut High School Project

Mr. Kalous presented the wrap up PCO's and Change Orders on the High School project. Change Order 271 which is the no cost and changes the date of completion to October 6, 2014. Change Order 272 which is the agreement on the sanitary sewer reconstruction. These change orders were already voted on and the Town Manager needs to sign them.

Mr. Kalous also had requisition #35 from CTA Construction in the amount of \$224,391.01 for payment.

The Committee reviewed the requisition. Mr. Thibault made a motion to approve requisition #35 from CTA Construction in the amount of \$224,391.01 as recommended by Hill International and Mount Vernon Group. Mr. Gagnon seconded the motion. The motion carried unanimously.

Mr. Kalous was asked about the overall budget on the project and that they need to sit down and have a discussion to make sure they are on the same page with the Town. Mr. Kalous also stated that at some point Hill will need to talk with the PBC about coverage on the site for the sanitary sewer reconstruction. He mentioned that Matt Schweitzer was on a job at UMass Lowell and he could come over and check in with on the site but would not be on site full time. He talked about Matt Schweitzer having an intern from the school to oversee the project. There was a discussion on when the bulk of the supervision would be needed for the sanitary and dunnage operations. Mr. Graham stated that most of the dunnage will probably be done before the sanitary gets going. There was a discussion on having a crane or whatever type of equipment was going to be used to haul the dunnage up onto the roof and the noise and whether this would be a good idea while school was still in session.

The Committee and Andy Graham discussed the supervision for the sanitary sewer reconstruction and felt strongly that an engineer should be on site to oversee the install so that they don't end up in the same situation as current. The installation needs to be watched to avoid dips in the line.

The next meeting on the High School project will be April 13, 2016 at 4:30 p.m. unless otherwise noted on the time.

Dracut Field House Project

Chad Desousa and William Rollins were present from APC Planner/Builders who are the apparent low bidder on the project.

Mr. Neofotistos explained to the gentlemen that he has spoken with Town Counsel who was a little leery of negotiating the price with them because that may cause an issue with the other bidders if they did not have an opportunity to come down on their price. Mr. Neofotistos got Attorney James P. Hall on the phone and they Committee and bidder had a conversation with him on the issue. Attorney Hall stated that he would like to look at the paperwork and review the matter before giving a full legal opinion on the issue. The Committee will meet again next week to hopefully have a clear direction whether to move forward with no contingency, move forward and go before Community Preservation to request additional funding or rebid the entire project.

Boule Park Project

Present for the meeting were: Sue Boule, Kat , Representative Colleen Garry, Mark Hamel the Town Engineer

The Committee reviewed the final plan drawn by Mark Hamel and Phil Thibault. The Committee and Mrs. Boule discussed different symbols on the plan and Mr. Hamel explained the items. Mr. Hamel explained the shrubbery used on the bank going to the brook is beech rosa. He stated the issue currently is they have to file a full notice of intent with the Conservation Commission before moving forward with any demolition of the slab or disturbing of the soils. The Conservation Commission has been having an issue with a quorum for their meetings, they have two members out.

Mr. Hamel discussed the fair amount of working removing the slab and that the DPW may not have the equipment needed. Mrs. Boule asked if they could get a plan that was to scale so that they could get an idea of the types of quantities they will need for soil, brick and other items. Mr. Hamel could provide that for them. There was a discussion on lights and irrigation. Ms. Garry asked what the process was to start with the electrical company. There was a discussion on getting a bill of materials for this project.

Mr. Hamel stated that they would have to be in touch with the water department to see if they would waive a connection fee.

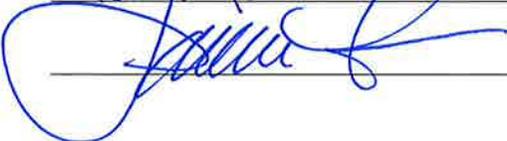
The Committee determined that they would meet again on this project on May 11, 2016 with a time to be determined.

Mr. Dooley made a motion to adjourn the meeting at 7:34 p.m. Mr. Gagnon seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE



Michael S. McQuinn



James



Douglas T. Dool

Douglas T. Dool