

**Permanent Building Committee
Minutes of May 11, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault, Harvey Gagnon, Doug Dooley and Paul Jussaume. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Also present: James A. Duggan, Town Manager, Sue Boule and Kat Pinal

The Chairman called the meeting to order at 4:31 p.m.

Monahan Restroom Project

Mark Hamel, Town Engineer was present with an invoice from Vanguard Construction on the restroom project at Monahan Park in the amount of \$33,602.65.

Mr. Hamel reported that the subcontractors have completed their work and that a final walk through was done by Public Works and Conservation and final submittals have been submitted. The binder course of pavement has been put down and after the finish is done a certificate of occupancy can be done.

Mr. Thibault made a motion approve the invoice from Vanguard Construction in the amount of \$33,602.65. Mr. Gagnon seconded the motion. The motion carried unanimously.

Boule Park

Mr. Hamel presented a full size plan and stated that Conservation has approved a Notice of Intent for the project on May 4, 2016. Mr. Hamel has spoken with the Director of Public Works about the initial layout of the park. The first steps are to clear the lot and assess what they have and remove the remaining concrete. A portion of that concrete slab will be cut out for the monument to be mounted upon.

Erosion controls will be installed and initial tree clearing will begin on the site in mid-June. Mr. Hamel has provided an itemized list of items to Kat Pinal for materials. There was a discussion on planting the rugose rose bushes to stabilize the bank down to the brook. There was also a discussion about the curbing needed for the project which amounts to approximately \$35,000. The rugosa rose bushes run about \$20 a piece and they will need about 200 of them at \$4,000. The flag pole and the monument will be lit by solar lighting.

Ms. Pinal talked about the benches and picnic tables to be installed and asked if there was a quantity on the plan. Mr. Hamel responded three benches and four picnic tables. Ms. Pinal stated that they have someone who will donate the materials for the benches and tables but will need to get the concrete slabs done. Mrs. Boule stated that she and members of her family can assemble the benches.

Mr. Duggan mentioned his discussions with Brox Industries to try and get paving materials donated and having RD Vinal do the walkways and parking for the project.

There was a discussion on when the Town should dedicate the park and Mr. Hamel suggested Veterans Day when everything is done at the park. Mr. Duggan agreed that this was a good suggestion.

There was discussion by Mr. Gagnon about the Historical Society working with the Garden Club to plant American maples along Lakeview Avenue and that they could plant one at the park by the sidewalk.

The Committee will convene a meeting for Boule Park if an issue comes up that needs to be discussed. Mr. Hamel will contact the secretary if there is a need.

High School Project – Sanitary Reconstruction

Steve Broadhead of Hill International was present, along with Andy Graham of Dracut Public Schools

High School Fieldhouse Project

The Committee reviewed an invoice from Architectural Consulting Services relative to the fieldhouse project at the High School in the amount of \$4,188.63.

Mr. Thibault made a motion to approve the invoice for Architectural Consulting in the amount of \$4,188.63 for services on the project. Mr. Gagnon seconded the motion. The motion carried unanimously.

Rooftop Dunnage Access

Mr. Broadhead updated the Committee on the progress of the dunnage project and discussed the email from Bill Peters dated May 11, 2016 on the progression toward installation of the dunnage. Mr. Broadhead stated that submittals have been reviewed and they are looking to start the install at the end of the month. Mr. Graham again brought up the change on Units 2 & 3 that he asked Mr. Peters to make to add a cross section. He presented Mr. Broadhead with a drawing on the issue. This was brought up at the April 13, 2016 PBC meeting and he was told that the change would be incorporated.

There was a discussion on this install happening at the end of May. Mr. Broadhead clarified that it would be the end of June not May. School gets out on or about June 23rd.

Sanitary Sewer and Site Drainage

Mr. Broadhead reported that there will be a construction kick off meeting the week of May 30, 2016 and work should begin by June 27, 2016.

Modifications to Rooftop Gas Line Supports

The Committee reviewed an invoice from Mount Vernon Group for work done by Souza True and Partners.

The Committee reviewed an invoice from Souza True and Partners for the re-design of gas line supports on the roof of the high school building in the amount of \$1,601.88. The Committee had a discussion on the original supports and why they did not hold up and whether they were manufactured to correct specifications. Mr. Broadhead stated that two winters ago when this issue happened it was a very unusual amount of snow and some of the snow came off the roof and put an increased weight load on this particular area of the gas line causing it to bend and fail. Under normal circumstances these supports probably would have been fine. Some of the Committee Members were not in agreement with this assessment.

Mr. Thibault made a motion to approve Souza True's invoice in the amount of \$1,601.88 for redesign of the gas line. Mr. Gagnon seconded the motion based on the information gathered. The motion moved to a vote with Mr. Dooley, Mr. Jussaume and Mr. Neofotistos voting no, Mr. Gagnon and Mr. Thibault voting yes. The motion failed.

The Committee reviewed an invoice from Mount Vernon Group in the amount of \$3,000 for the architectural services for the design of the dunnage.

Mr. Thibault made a motion to approve the invoice for Mount Vernon Group in the amount of \$3,000. Mr. Jussaume seconded the motion. The motion carried unanimously.

Eagle Point Builders – Requisition

Mr. Broadhead presented requisition #1 to the Committee for payment for Eagle Point Builders. Both Hill International and Mount Vernon Group recommend it for payment.

Mr. Jussaume made a motion to approve the requisition for Eagle Point Builders in the amount of \$9,500. Mr. Thibault seconded the motion. The motion carried unanimously.

Supervision for Drainage/Sanitary re-construction

Mr. Neofotistos asked if Hill International had come up with other suggestions for the supervision of the reconstruction of the sanitary sewer line. Mr. Broadhead stated that their plan was to have Matt Schweitzer and Patrick Lydon assist in the oversight. Mr. Neofotistos stated that the Committee wanted more suggestions from Hill and was hoping Mr. Kalous was going to be at the meeting to discuss the issue further. They would like to discuss this item again in two weeks before making a final decision on oversight. Mr. Graham stated to the Committee that after all they've been through on this issue there should be a full time person overseeing this construction especially when the pipe is being laid.

The Committee would also like to see documentation as to what the Contractor is responsible for from Mr. Broadhead. The next meeting on the High School Project is 5/25/2016.

Generator at High School Discussion

Mr. Neofotistos mentioned to Mr. Graham and Mr. Broadhead that when the lights on Lakeview Avenue went out last week that the generator at the High School did not kick on. He purposely rode around the complex and the whole school was pitch black. Mr. Graham stated that he had no indication that the power went off at the High School but knew the power was off at the other two schools.

Mr. Broadhead suggested Mr. Graham do a test for the generator to see what happens. Mr. Graham stated that he would look into the generator issue and report back.

Adjourn

Mr. Jussaume made a motion to adjourn the meeting at 6:38 p.m. Mr. Dooley seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE








