

**Permanent Building Committee
Minutes of August 10, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault, Harvey Gagnon, Doug Dooley and Michael McNamara. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Paul Jussaume

Also present: Steve Broadhead, Hill International, Frank Tedesco and Bill Peters of MVG Architects and Andrew Graham of Dracut Public Schools.

The Chairman called the meeting to order at 4:35 p.m.

Rooftop Dunnage

The Contractor was on site today and loaded most of the stuff on the roof. The roof was protected with plywood etc. They were able to load most of it without a crane and a crane may not be needed. The Contractor should be done in a couple weeks depending on how fast the welding goes. They did not weld today due to the weather (rain).

Eagle Point C.O. 001 – Mr. Peters has not heard back yet on settlement from Eagle Point.

Mr. Broadhead stated that Matt Schweitzer and Bob Bradley of Hill International was on site he is very capable and very good according to Mr. Graham.

Site Drainage

Work is substantially complete Mr. Peters and Mr. Schweitzer have reviewed the punch list and some of the work on the punch list has been done except for the seeding. Mr. Graham stated that they are going to wait until September which is a more appropriate time to seed. Mr. Graham asked about the as built drawings and Mr. Peters stated that they are getting the CAD drawings from Nitsch and Mr. Peters is reviewing the O&M submittals.

PCO #359 – C.O. 273 \$12,513.75

Mr. Broadhead presented a PCO for the water sewer line conflict relocation. Mr. Dooley stated shouldn't they have found out where the lines were prior. Mr. Peters responded they did three test pits and it was an existing water line that was discovered that they did not know was there. The Committee asked about the testing on the water line once it was relocated and where the report was. Mr. Broadhead provided the report results. Mr. Schweitzer was on site along with Dracut Water Supply when the testing was done. The cost of the test was \$250 according to the report.

Mr. Neofotistos asked about the location of the water line whether it was above over below the sewer line. Mr. Broadhead reported above. Mr. Neofotistos asked and that was acceptable even at its shallow depth for freezing. Mr. Broadhead responded it was.

Mr. Thibault made a motion to approve PCO 359 to become C.O. 273 for \$12,513.75 for the water sewer conflict relocation. Mr. Gagnon seconded the motion. The motion carried with four voting in favor one voting opposed. Mr. Neofotistos was in opposition.

UTS Report

The Committee reviewed the UTS Reports relative to the compaction of the base and base samples. Mr. Broadhead noted that soil test shows marginally does not conform and the other shows does not conform however a letter was provided from MVG approving the installation as installed and signed by Marshall Gary.

Invoices

CTA Construction Requisition #37 - \$104,537.70

Mr. Neofotistos questioned the balance on the requisition and it was explained that they are probably holding more out for balance to finish. The work is substantially completed as of July 26, 2016.

Mr. Thibault made a motion to approve Requisition #37 from CTA Construction in the amount of \$104,537.70 as recommended by Hill International. Mr. Gagnon seconded the motion. The motion carried unanimously.

Hill International – Invoice #81 - \$1,580

Mr. Thibault made a motion to approve Hill International's invoice #81 in the amount of \$1,580. Mr. Gagnon seconded the motion. The motion carried unanimously.

Mr. Broadhead noted the balance to finish amended to be not including this invoice \$29,025.75.

Next Meeting Dates

The next meeting on the High School project was determined to be September 14, 2016.

The next meeting for other projects such as the field house would be August 24, 2016.

Invoice on Field House Project

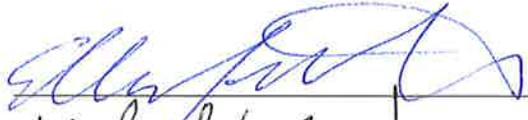
The Committee reviewed an invoice from Lowell Blue Print for \$112.12 for a set of plans given out when the RFP was out. This invoice was overlooked when the other invoices from Lowell Blue Print were paid.

Mr. Gagnon made a motion to approve payment for Invoice #107299 for Lowell Blue Print in the amount of \$112.12. Mr. Dooley seconded the motion. The motion carried unanimously.

Adjourn

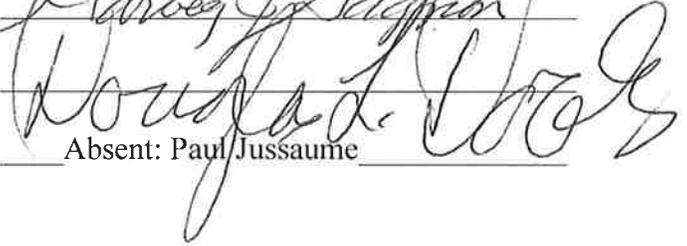
Mr. Gagnon made a motion to adjourn the meeting at 5:35 p.m. Mr. McNamara seconded the motion. The motion carried unanimously.

PERMANENT BUILDING COMMITTEE



Michael J. Dooley



Absent: Paul Jussaume