

**Permanent Building Committee  
Minutes of October 12, 2016**

Present from the Permanent Building Committee: Ellis Neofotistos, Phil Thibault, Harvey Gagnon, Michael McNamara and Doug Dooley. Recording Secretary Samantha Carver. The meeting was held at the Historical Society Building 1660 Lakeview Avenue, Dracut, MA.

Absent: Paul Jussaume

Present: Superintendent Stephen Stone and Andrew Graham of Dracut Public Schools.

**High School Project**

The Chairman opened the meeting at 4:36 p.m. Mr. Neofotistos reported that they have received the typed up version with all the comments by the Committee of the DCAMM evaluation on CTA to be signed and finalized. Mr. Neofotistos stated that they have received some phone calls from Hill International, Mount Vernon Group and CTA wanting to come to a meeting to discuss the evaluation and that they would be available the 19<sup>th</sup> of October. Mr. Neofotistos stated they have been meeting every two weeks and wanted the Committee to weigh in on when to have the next meeting. There was a discussion on the next meeting being scheduled for October 26<sup>th</sup>.

**DHS Additional Items Plan**

Mr. Graham stated he was asked to create a list of items needed at the school and get quotes. Mr. Graham stated that he has had several conversations with the Superintendent and he is here tonight to explain the needs on the list if needed. The Superintendent did explain that they use the library quite a bit and they would like to see the projector for the library.

Mr. Graham began with the items on the list and explained the quotes he received:

Tree Top Products – Exterior school furniture including tables, trash receptacles, ADA picnic tables and three bike racks - \$14,000.

Peter Lord – Additional Furniture for the DHS Library – library activities have changed and now the students do activities like puzzles etc. where soft furniture is more suited for the space; less formal. \$7,515.62

J & J Heating/A&C – Rooftop Compressor – a compressor has failed and although the replacement compressor is at no cost, AON would like the old one back and requested that we look at the other three to see what condition they are in. J&J Heating can do this and install the new one at a cost not to exceed \$7,500; Mr. Graham received a verbal quote for this.

C&A Awards – Hall of Fame – reinstall plaques and banners for the Hall of Fame - \$14,000 They had taken down the whole Hall of Fame when the school was under construction. They would like to put it back up modeling it after Lowell High School's Hall of Fame.

Superintendent Stone stated that they are also working with the Lettermen's Club who will share in the costs.

Richoleau and Atlantic Plywood – These are two different companies with whom they have visited to check out the materials for the school store they are planning. The school store would be used as a teaching tool for the special education students to learn retail skills. The materials for the school store would be approximately \$7,500 and it would be constructed in house.

Library Projector - \$54,995 estimate from Signet – Signet did all the Audio/Visual in the auditorium and that's why Mr. Graham called them. He stated they are on the State Vendor list as well. The Committee would also like Mr. Graham to check with Valley Communication for a quote.

HPE5412 PoE Switch - \$12,000

HP Switch Expansion Module J9534A (4) \$4,000

These two items work together to enhance the signal at the High School for the technology

HP Pro-books (70) - \$56,000 – for technology upgrades at the school

The Committee discussed with the Superintendent a priority list and what he could forego if necessary. He stated that the Pro-books and the hall of fame would be the first two items. The other items such as the condenser is necessary. He prioritized the following five items: Rooftop Condenser, Projector for Library, School Store, Exterior School Furniture and Library Furniture for a total of \$91,695.

Mr. Neofotistos discussed whether they have any lawsuits coming their way on the project and wanted to be cautious.

Mr. McNamara made a motion to support the expenditure of the items identified by the Superintendent in an amount not to exceed \$91,695. Mr. Thibault seconded the motion. Mr. Neofotistos stated for discussion that he would like a more firm number from Signet and get a quote from Valley. The motion carried with four voting in favor one opposed. Mr. Neofotistos was opposed.

### **High School Field House Project**

Mr. Graham discussed the damage at the High School track that has happened from the Contractor's subcontractor and showed the Committee some pictures. He also stated they damaged two light poles and damaged wiring. Mr. Graham stated that at the time the damage was done the subcontractor did not notify him. He has had a conversation with the Contractor who states they will repair the broken items.

The Committee discussed the email received from David Ferraro regarding the water permit and that they have stopped work until the permit is paid. Mr. Neofotistos stated that on every job they make it clear that the water department is a separate entity from the Town and the Sewer Department is an enterprise fund and those permits cannot be waived. Mr. Neofotistos looked

through the specifications book and it does state that permitting is the responsibility of the contractor. Mr. Graham took a photograph of the page of the specification book and will speak with the Contractor tomorrow. The discussion was that the permit fee for the line was \$7,400.

### **DCAMM Evaluation**

The Committee took up their discussion on the DCAMM evaluation and the request from CTA and MVG to come and discuss the evaluation. Mr. Neofotistos wanted to get a motion by the Committee on whether they move forward with finalization on the evaluation or have another meeting to discuss it.

Mr. McNamara made a motion that the Committee not take any action on the DCAMM evaluation for CTA until their next meeting which is scheduled for October 26, 2016. Mr. Dooley seconded the motion. The motion moved to a vote with four in favor one opposed. Mr. Thibault was opposed.

### **Invoice**

The Committee reviewed an invoice from Hill International for the month of September 2016 totaling \$3,820.00.

Mr. Thibault made a motion to approve invoice #83 in the amount of \$3,820.00 for Hill International for project management for September 2016. Mr. Gagnon seconded the motion. The motion carried four in favor one voting opposed. Mr. Dooley was opposed.

### **New Business**

Mr. Neofotistos discussed that at the Board of Selectmen meeting Town Manager Duggan talked about a new fire station and putting out an RFP however did not mention the PBC's involvement. Mr. Neofotistos will discuss this with the Town Manager.

Boule Park – The Committee commented on how the park is coming along.

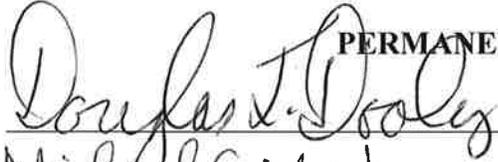
### **Minutes**

Mr. McNamara made a motion to approve the minutes of September 14, 2016 as presented. Mr. Thibault seconded the motion. The motion carried unanimously.

**Adjourn**

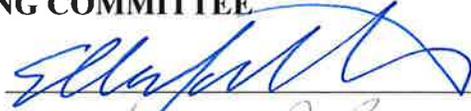
Mr. Thibault made a motion to adjourn the meeting at 6:23p.m. Mr. McNamara seconded the motion. The motion carried unanimously.

**PERMANENT BUILDING COMMITTEE**

  
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Michael S. McNamara  
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Murray J. Gagnon  
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Absent: Paul Jussaume  
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