

Minutes of the Board of Sewer Commissioners Thursday April 21, 2016

The meeting of the Board of Sewer Commissioners was called to order by Commissioner George Dristiliaris at 6:30 p.m. In attendance were, Commissioner George N. Dristiliaris, Commissioner Philip L. Greene, and Superintendent Jay F. Reynolds.

The Board approved the minutes from March 17, 2016. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

The Board approved and signed the Sewer Permits.

The Board approved and signed 2016 Drain Layer License Renewals for Jeff Bursey Excavating and Francoeur Brothers, Inc. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

The Board approved and signed CDM Smith invoices for payment, they were all contractual amounts. The invoices and amounts are as follows: Contract #31 (94984) \$2,884.21, Contract #32 (102128) \$7,017.77, CCTV-5 (112225) \$3,501.54. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

The Board approved Pay Req. #13 for Contract 32 Albanese D&S in the contractual amount of \$162,238.49. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

A discussion took place regarding Contract #32 substantial completion. Substantial completion was declared on April 5, 2016. Substantial completion is reached when everything is running and all that remains is paving and a punch list. The Board reviewed the punch list. Substantial completion requires a vote from the Board and a signature from the Town Manager. Mr. Greene made the motion to send the Certificate of Substantial Completion to the Town Manager and Mr. Dristiliaris seconded the motion. Unanimous decision.

A discussion took place regarding grinder pump time limit and notification letters. The Superintendent is requesting a vote to establish an end date for the Grinder Pump Program and presented three letters to the Board for review. The first letter is intended for 17 properties that are prior to Contract #31 and past the two year notification date. The second letter is intended for the remaining properties on Contract #31 for which February 13, 2017 reflects the end of the two year notification. The third letter is intended for distribution April twenty-fifth or twenty-sixth. This letter addresses the availability for Contract #32 residents to connect to the Municipal Sewer System. All three letters contain language that would establish an end date for their particular location with regard to the Grinder Pump Program. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion for discussion. Mr. Dristiliaris is not in favor of the language and would like to review this further. Mr. Greene is in favor of the language as presented. Motion to send out Contract #32 connection notification letter minus grinder pump language and table first two letters for next meeting with a full Board for a definitive vote. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion.

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A discussion took place regarding Contract #32 Change Order #4. This is a no cost change order. It is a clerical function to extend 13 days in order to coincide the end of the contract date with the substantial completion date. This requires a vote and it is then signed by the Chairman and the Town Manager. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

A discussion took place regarding old business. Mr. Greene would like to revisit the decision made for 133 Phineas Street. Mr. Greene would like it to be put on the agenda for the next Sewer Commissioners meeting to have a discussion regarding the future reimbursement of time and material when a property is cut and capped at the Town's expense.

A discussion took place regarding old business. Letter from Dan Copley will be placed on the agenda for the next Sewer Commissioners meeting. Mr. Reynolds will research the specifics.

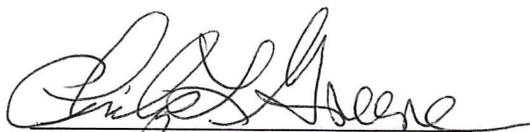
The Superintendent provided a brief update on Contract #32. This contract is coming to a close. With the exception of the punch list and paving it is done and residents will be able to tie in. The paving will be scheduled for the end of June when school has ended.

There is no discussion on new business.

The next Sewer Commission Meeting will be held on May 19, 2016.

The meeting adjourned 6:56 p.m.


George Dristiliaris, Commissioner


Mr. Philip Greene, Commissioner

"The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."