

Minutes of the Board of Sewer Commissioners Thursday June 16, 2016

The meeting of the Board of Sewer Commissioners was called to order by Commissioner George Dristiliaris at 6:36 p.m. In attendance were, Commissioner George N. Dristiliaris, Commissioner Philip L. Greene and Superintendent Jay F. Reynolds.

The Board approved the minutes from May 19, 2016. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

The Board approved and signed the Sewer Permits.

The Board approved and signed new Drain Layer License for R.A. Powell Construction. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

The Board approved and signed CDM Smith invoices for payment, they are all contractual amounts. The invoices and amounts are as follows:

- Contract #31 (94984) \$3,135.54
- Contract #32 (102128) \$2,718.73
- Task Order No.1 (111416) \$2,772.50

Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

The Board approved and signed Pay Req. #21 for Contract 31 Albanese Brother (Final Req.) in the amount of \$80,022.14. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

A discussion took place regarding 21 Broadway Road Permit Fee. A footing only permit has already been issued for the 21 Broadway Road Assisted Living and construction has begun. Mr. Reynolds brings before the Board a request from the Town Manager to allow the proprietor of this project to pay the sewer permit fee of \$203,850.00 in two payments. The first payment of \$50,000 to be paid when they pull the sewer permit and the remaining payment of \$153,850 to be paid prior to receiving an occupancy permit. Mr. Greene is not against this request, however, would like to know the motivation behind this request, for example, if this is a financial hardship. Mr. Greene also note that new construction permits are pulled for \$7,500.00 and payment is required in full. Mr. Dristiliaris is conflicted due to the recent vote to implement an increase on the sewer rate payers. Mr. Dristiliaris also questions past practice. It appears that there is no consistent process in place to accommodate requests for partial payments. The Board requests additional research be done to bring examples of past practice and continue this discussion with a full Board present. Mr. Greene made a motion to table the decision. Mr. Dristiliaris seconded the motion. Motion passed to table until the next meeting.

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A discussion took place regarding grinder pump time limit and notification letters. This discussion was tabled from previous meeting pending review of the letters. Mr. Reynolds presented three letters in draft format. The first letter for properties prior to Contract 31, has an end date of February 13, 2018. The second letter for properties part of Contract 31, has an end date of February 13, 2018. The third letter for properties part of Contract 32, has an end date of April 28, 2019. The letters will be sent out at the appropriate times. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

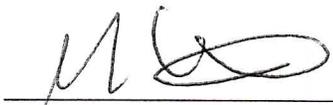
A discussion took place regarding the 4th Qtr. Lakeview Junior High School sewer bill revision. Mr. Reynolds presented a revised bi-annual bill adjusting for the excess sewer charges as directed by the Board at the previous meeting. The charge for \$12,233.00 was abated and an adjusted bill of \$3,267.88 was charged. This overage is a result of irrigation of the fields at a time when the students are not present in the school. This amount was calculated using an average over a seven year period. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Motion approved.

Mr. Reynolds presented the Board three additional items for review. The first is a copy of the Notice of Sewer Rate Increase. This insert will be included with the first quarter Sewer Bill dated 8/1/2016. A memo indicating the streets that will be paved as part of Sewer Contract 32. A memo to the Town Manager regarding the sewer rate increase.

A discussion took place regarding new business. Mr. Reynolds informed the Board that effective July 1, 2016, the Sewer Department will take over responsibility of the Kenwood Water Department.

Mr. Greene made a motion to adjourn and Mr. Dristiliaris seconded the motion. The meeting adjourned 6:56 p.m.

The next Sewer Commission Meeting will be held on July 21, 2016 at 6:30 pm.



Mr. George Dristiliaris, Commissioner

Mr. Philip Greene, Commissioner