

Minutes of the Board of Sewer Commissioners Thursday March 17, 2016

The meeting of the Board of Sewer Commissioners was called to order by Chairman Michael R. Buxton at 6:00 p.m. In attendance were, Chairman Michael R. Buxton, Commissioner George N. Dristiliaris, Commissioner Philip L. Greene, Superintendent Jay F. Reynolds, and Mr. Michael Walsh, Vice President of CDM Smith.

The Board approved the minutes from February 18, 2016. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

The Board approved and signed the Sewer Permits.

The Board approved and signed the 2016 Drain Layer License Renewals for Ralph Surianello, Inc. and Jubinville Companies, Inc. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

The Board approved and signed CDM Smith invoices for payment, they were all contractual amounts. The invoices and amounts are as follows: Contract #31 (94984) \$2,561.49, Contract #32 (102128) \$4,325.40, Task Order No.1 (111416) \$1,860.00, CCTV-5 (112225) \$24,362.84. Mr. Dristiliaris made the motion to approve and Mr. Greene seconded the motion. Unanimous decision.

A discussion took place regarding 133 Phineas Street. The Sewer Department received a letter from the co-owners of 133 Phineas Street asking to have the account deactivated. Mr. Reynolds presented the letter to the Board for consideration. The current condition of the property is uninhabitable with no active utilities or water and producing no sewer flow. To cut and cap the line would create a financial hardship because at some point they are going to reuse it. It is undetermined if the property will be sold or taken down. Mr. Dristiliaris would like to be on the record as stating he has known this family for a long time but can remain impartial when it comes to making this decision. With consideration to the condition of the property and financial hardship, the Board spoke to have the line cut and capped by the Sewer Department. The cost to uncap and reconnect would be at the cost of the property owner. This method offers the best monitoring to be aware when the property is being used again in order to reactivate the billing. Mr. Greene made the motion to approve and Mr. Dristiliaris seconded the motion. Unanimous decision.

Taken out of order. A discussion took place regarding grinder pump time limits. Mr. Reynolds, Superintendent submitted a memorandum outlining the original intention of the grinder pump program beginning April 27, 2000 which was voted to provide no cost grinder pumps to properties where gravity sewer could not be provided. No time limit was place on this program. It is the Superintendent's recommendation that an end date be set for two years after Contract 32, Notice to Connect Letters, are sent out. This date will also coincide with the end of the contract with F.R. Mahoney. The grinder pumps are not kept in inventory due to storage limitations and activation of warranty at time of purchase. There are currently 62 properties eligible. Certified letters will be sent to these residents notifying them of the eligibility end date. Mr. Reynolds had a discussion with the Town Manger to keep him informed of the probable changes to the program. Mr. Greene made motion to approve and Mr. Dristiliaris seconded. Unanimous decision to draft letter to be put on agenda for next meeting.

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New business: Mr. Buxton inquired to the pump station maintenance. Mr. Reynolds stated they are operating well. Indian Hill had an issue with wires in an electrical cabinet. Design engineers investigating. Possibly identified as a problem with incorrect gauge wiring for the pump over loads. There was no permanent damage and still under investigation before it is considered fixed. Mr. Buxton noticed that Beaver Brooke pump station lists, no net in the wet well. Mr. Reynolds has a list of several other pump stations that also need nets, as this will soon be a state requirement. Several pump stations also are in need of strobe lights. These lists will be sent to White Water for quotes to have this work done.

Status of Contract 32, Cherrywood is all online now and ready to be used. Mammoth Road has begun 2 week test. Notices will be sent to residents that they can connect when substantial completion is reached. Mr. Reynolds, Superintendent is aggressively working on grease, which has always been an issue in our pump stations. They are currently being treated with a new product which helps at the pump station as well as the lines. An effort is being made in collaboration with the Board of Health to identify and inspect restaurant grease traps. If funding remains available, commercial shelving will be needed to store this product as well as spare pumps at 150 Pleasant Street. Also budget for the possibility of getting a crane for the back of the Sewer Department Truck to move the grinder pumps. It is also noted that within the next two years a new heavy duty truck will be needed. Budgetary discussions will follow at future meeting.

Discussion regarding Contract 32 Agreement Amendment. Mr. Walsh, Vice President from CDM Smith was in attendance to discuss this request with the Board. CDM Smith has reached the upper limit of the RE agreement that was signed and looking for an addendum to the agreement. This amendment requests a reallocation of \$14,000 from Contract 31 to Contract 32 for Resident Engineering Services. Ledge, Fire and Police oversight contributed to the increase. In addition to the amendment, reallocate \$10,000 from General Services to Resident Engineering within Contract 32. As a whole, Contract 31 is under and Contract 32 is over so it is a balancing amendment. While these are two separate construction contracts, they are managed as one project. Both are under the same appropriation. Mr. Dristiliaris made motion to approve and Mr. Greene seconded motion for discussion. Approve at the request of CDM to amendment No.1 for the Construction Service Agreement, dated December 20, 2013 for an addition \$14,000 for Resident Engineering Service for Contract 32. Breakdown reflects 2 weeks of service to get the project to substantial completion, paving in the time frame of May and the police details. This change still brings the combination of the two contracts under. Mr. Greene seconded for approval. Mr. Dristiliaris would like to go on the record that he lives on Winterhill Drive and can remain impartial to vote on this matter. Unanimous decision.

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The next Sewer Commission Meeting will be held on April 21, 2016.

The meeting adjourned 6:45 p.m.

Michael R. Buxton, Chairman



George Dristiliaris, Commissioner



Mr. Philip Greene, Commissioner

"The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."