

Minutes of the Board of Sewer Commissioners Thursday October 20, 2016

The meeting of the Board of Sewer Commissioners was called to order by Chairman George Dristiliaris at 6:03 pm. In attendance were, Chairman George N. Dristiliaris, Commissioner Philip L. Greene, Commissioner Edward G. Patenaude, Superintendent Jay F. Reynolds and Secretary Cathrin Stec.

A discussion took place regarding the Sewer Commission meeting format. Mr. Dristiliaris would like to see it on record that the Sewer Commission falls in line with other Town Boards and offer a public participation section as well as an old and new business section. Public participation would allow any resident to sign up and be heard for five minutes at the beginning of each meeting. The Board would not be able to address the resident in return and if the resident wishes then can be put on the agenda for the next month. Mr. Greene states that regulatory boards do not have this practice. Mr. Patenaude believes this would create frustration and prolong time to address the speakers concerns. The Board does not see the purpose of a public participation section. The members prefer to keep the current practice of speakers who wish to address the Board be put on the agenda where there can be a two way dialog and the Board is better prepared to address the given situation at that time. Mr. Dristiliaris agrees to drop the public participation request. The members agree to an old and new section at the end of each meeting.

The Board approved the minutes from the Sewer Commissioners meeting of September 15, 2016. Mr. Greene made the motion. Mr. Patenaude seconded the motion. Motion approved.

A discussion took place regarding the signatures on sewer permits. Town Council indicates that as long as there is a general vote giving authorization, any one member along with the Superintendent, Jay Reynolds may sign the permits. Mr. Patenaude made motion to approve. The motion approved by unanimous vote.

The Board approved and signed the sewer permits. Mr. Greene made a motion to approve. Mr. Patenaude seconded the motion. Motion approved.

A discussion took place regarding Contractor Bonds. Mr. Reynolds presented to the Boards a proposal to streamline the Contractor Bond process for better efficiency and to mirror the Kenwood Water Department process, which was recently acquired by the Sewer Department. The current sewer bond process is complex and connected to individual jobs. According to the By-Laws the money is to be returned at the end of each fiscal year however this process has not been adhered to and the bond money has been rolling over through the years. Mr. Reynolds proposes that a flat rate sewer bond be instituted at the time of license application or license renewal. Currently the bond due for Sewer is \$300 for each sewer permit up to \$1,500.00. Mr. Reynolds would leave the bond amount at \$1,500.00. The Kenwood Water Department currently requires a surety bond in the amount of \$3,000.00 at the time of license application or license renewal. The Board has requested more time to review the bond process and asked to table this matter until next meeting. Motion to table made by Mr. Greene. Motion seconded by Mr. Patenaude. Motion approved.

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Approval of CDM Smith Invoice tabled until next meeting. Mr. Reynolds would like to review the invoices in more depth before presenting them to the Board for approval. Motion to table made by Mr. Patenaude. Motion seconded by Mr. Greene. Motion approved.

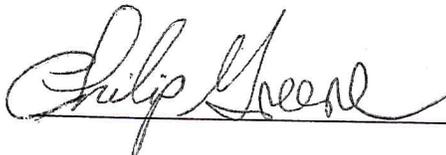
Motion to adjourn meeting made by Mr. Greene. Motion seconded by Mr. Patenaude. Motion approved to adjourn meeting at 6:25PM.

The meeting adjourned 6:25 p.m.

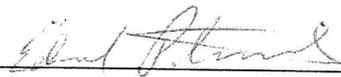
The next Sewer Commission Meeting will be held on November 17, 2016 at 6:00 pm.



Mr. George Dristiliaris, Chairman



Mr. Philip Greene, Commissioner



Mr. Edward Patenaude, Commissioner

"The matters listed above are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."