Student Page

Pages are responsible for the putting away of books in all sections; searching for requested ILL (Inter-library Loan) items; shelf reading, searching for overdue materials, assisting with desk requests or requests from other professional staff.

KNOWLEDGE, ABILITIES, AND SKILLS:

- Reliability.
- Ability to follow directions.
- Ability to interact with patrons.
- Self motivated.
- Must be available to work evenings and Saturdays.

PHYSICAL REQUIREMENTS:

- Ability to operate and view a computer screen.
- Depth, color, peripheral and distance vision routinely required.
- Regular lifting up to 25 pounds.
- Manual use of telephone, copying/facsimile machines, calculator and other computer hardware. Ability to hear, speak clearly, walk, sit, bend, reach, grasp with occasional need to climb, balance, stoop, kneel or crouch.
- Often required to push or pull book trucks weighing up to 150 pounds.
- May be required to stand or sit for consecutive hours at a time.

Open until filled.

Please submit a letter of interest and resume to:

Town of Dracut
Human Resources Dept.
62 Arlington St.
Dracut, MA 01826

www.mhamilton@dracutma.gov