

**Stormwater Permitting Authority  
Minutes of February 11, 2021**

**Present for the Committee:** Chairman David Langlais, Vice Chair Emile Demers, Mark Hamel Ed Patenaude, Lori Cahill and Betsy Ware. Tina Douk, Stormwater Manager and Samantha Carver recording secretary were also present. The meeting was held via Zoom platform, Dracut, MA.

Absent: Dave Ouellette

The Chairman opened the meeting at 8:04 a.m. He asked if Mr. Ouellette would be joining the meeting. Mr. Patenaude stated that he would be available by phone if needed however he is currently assisting at the Covid 19 vaccination site in Chelmsford.

The committee reviewed the minutes of December 3, 2020. Ms. Ware made a motion to approve the minutes. Mr. Patenaude seconded the motion. The motion carried with all in favor.

The Chairman asked if there were anyone for community input. Ms. Carver noted there was no one that she could see on the Zoom Meeting other than the Committee.

Ms. Douk went through the items on the agenda and updated the Committee on each section. Rules and Regulations with cross connection on Ch. 24 & 25 – Ms. Douk reported that she merged 24 and 25 and presented that at the December 3 meeting. Ms. Ware did not have an opportunity to review this. Ms. Ware will redline it and forward it to Town Counsel for his review. It will then be brought back to the Committee in March to set a public hearing in April.

Catch Basin Cleaning – Ms. Douk updated on the catch basin cleaning. She stated 3,753 catch basins were done. They are working with CDM on the GIS update. The private catch basins are color coded differently so that the Town does not clean these basins. They have a good starting point and not all catch basins will need to be cleaned every year. The cleaning depends on how full they were, if they were over fifty percent full they will be re-looked at. Some developments that have a home owner association it is their responsibility to clean their catch basins. They could only think of one development currently in this situation.

Ms. Ware state her concern would be more the state roads and what the responsibility is if there is a problem. Mr. Langlais stated that it would be good if a problem did occur on a state road bordering the Town, that we could get records if needed.

Update on outfall inspections – thirty five of them left to be inspected on the permitted water bodies, have conducted twenty one additional outfall inspections that are not discharging into a permitted waterbody.

Determination of Use progress – Beverly Woods of NMCOG will be having a meeting at the end of February and will bring the conversation back to the regular members.

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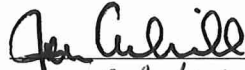

The items under continued business SWMP, IDDE Plan and SOP Documents – Ms. Douk stated there is nothing to update at this time on those items.

Next Meeting Date: March 4, 2021 at 8:00 a.m.

Adjourn: Ms. Cahill made a motion to adjourn the meeting. Mr. Patenaude seconded. The motion carried unanimously.

**Stormwater Permitting Authority**

  
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\_\_\_\_ Absent: Dave Ouellette \_\_\_\_\_