



## **5:03 PM – Call Meeting to Order**

Chairman David Langlais called the meeting to order at 5:03 PM.

### **Present**

Chairman David Langlais, Commissioner Emile Demers, General Foreman Joseph Cloutier, Superintendent Marguerite Hoover, and Recording Secretary Samantha Maher.

## **Approval of Minutes**

Minutes from the meeting held March 18, 2025 were approved unanimously.

## **New Business**

### **Introduction of New Superintendent**

Current Superintendent Marguerite Lavoie has announced that she will be leaving the Sewer Department to take on a new position with another company. We thank Marguerite for her dedicated service and leadership during her time with the department.

We are pleased to introduce Joseph Cloutier as the new Superintendent of the Sewer Department. Mr. Cloutier has been with the Town for eight years. He brings extensive knowledge of the Dracut Sewer and Kenwood Water systems.

### **55 Paddock Lane Adu**

A resident visited Town Hall to inquire with the Sewer Department about sewer connection options for an Accessory Dwelling Unit (ADU) he is planning to construct on his property. The matter was brought before the Board for discussion and guidance.

After reviewing the circumstances, the Board determined that the ADU should be connected directly to the main sewer line, rather than the existing service line. This decision was based on the requirement for a pump to service the ADU, as the proposed connection would not be able to rely on gravity flow due to elevation constraints.

Should the elevation of the lot change in the future, the resident may return to the Board for reconsideration of the connection method.

## **Old Business with Updates**

### **Inspection Fee Town Warrant Language**

There has been discussion to increase the inspection fee to \$50.00 with a two-hour minimum, replacing the old fee of \$22.00. This will be brought forward at the June 2025 Town Meeting.

### **Permit Fee for Additions Town Warrant Language**

The Superintendent is proposing a fee that would be charged at the time of construction of any addition that adds one or more bedrooms. This would be a one-time fee of \$500.00 per bedroom. The Superintendent will bring this to Town Council for language review and will be brought forward at the June 2025 Town Meeting.

### **Drain Layer Bonding Process**

The Superintendent proposed a change to the current bonding process for Drain Layers, changing from a cash bond to a surety bond at the time a license is obtained. The Superintendent brought the new updated language to the meeting for approval before it is brought to the November 2025 Town Meeting. This language was originally intended for the June 2025 Town Meeting, but the commission has since decided to postpone it to the November 2025 Town Meeting in order to allow additional time to review and clarify the updated information.

### **Old Business, No Updates**

#### **Royal Ave Sewer Private Pump Station**

Discussion was had about the private pump station located at 15 Royal Ave. A resident came in to notify the Sewer Department about a few incidents that have resulted in sewer backups in her basement. The Superintendent is going to look at the Special Permit for subdivisions submitted to the Town to check and see what it says about the maintenance of the pump station. No new updates at this time.

#### **Bylaw Language Change**

The commission has continued ongoing discussions and edits to the current Sewer Use Bylaw. The Superintendent will put together a working document, so the Commissioners are able to make changes and/or suggestions. The goal in this review is to update antiquated language and provide clarity throughout the bylaw. These changes will be brought to the November 2025 Town Meeting. No new updates at this time.

#### **Vinal Street Sewer Sag**

The Superintendent spoke with the owner of 37 Vinal St., who has stated that he is going to move the shed out of the easement. The cost of the removal will be covered by the owner. No new updates at this time.

## **Next Meeting Date**

The next meeting date was set for May 6, 2025 at 5:00 PM.

## **5:44 PM – Adjournment**

The meeting adjourned at 5:44 PM