



**Town of Dracut
Community Preservation Committee
701 Main Street Dracut, MA 01523**

Application for CPC Funding

**Denotes Required Field*

Applicant*: _____

Federal Tax Id. No.*: _____

Co-Applicant (if applicable): _____

Project Name*: _____

Project Location/Address (if applicable): _____

Purpose*: (Select all that apply)

☐ Open Space

☐ Community Housing

☐ Historic Preservation

☐ Recreation

Project Budget*:

Amount of CPC Funds Requested: \$ _____

Amount from Other Funding Sources: \$ _____

Total Project Budget: \$ _____

(If multi-year project, note current phase only)

Please check which of the following is included with this Application:

____ Project Summary *

____ Map (if applicable)

____ Narrative *

____ Selection Criteria and Needs Assessment

____ Detailed Project Budget *

____ Feasibility Assessment

____ Statement of Sustainability (if applicable)

____ Timeline *

____ Architectural plans, site plans, photographs
(if appropriate)

____ Copy of IRS determination letter (Non-profit
Organizations only)*

____ Completed W-9 Form (Non-profits only)*

____ Copy of Audit or most recent Financial
Information (Non-profits only)*

____ Letters of Support (if any)

Project Contact Person*: _____

Project Contact Address*: _____

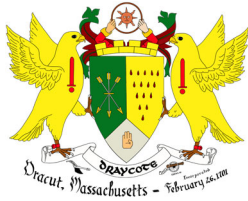
Project Contact Phone*: _____ Email*: _____

Authorized Signature of Applicant*: _____

Authorized Signature of Property Owner* (if different): _____

For Historic Preservation Projects Only – please check the box below left and acknowledge:

- ☐ I/We have read the **U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties** and understand that planning for and execution of this project must meet these standards.



PROJECT STATUS REPORT for the Community Preservation Committee

Project Name: _____ Project Number: _____

Today's Date: _____ ☐ Interim Status Report ☐ Final Status Report*

1. What percentage of the project has been completed?

2. Describe work completed to date:

3. What key project milestones have been reached?

4. Expenditure Report:

- a. What is the date your project began or will begin spending CPC funds?
- b. Attach a detailed Expenditure Report.
- c. In a brief narrative, account for the amount of CPC funds expended to date:

5. Describe remaining work and projected timeline:

6. Describe your outreach efforts.

7. What is the expected project completion date?

Form Completed By: _____ Date: _____

Contact Information /Email Address: _____

****Final Status Reports must include before, during, and after Photographs of the project (where applicable).***