



**Town of Dracut
Community Preservation Committee
701 Main Street Dracut, MA 01523**

Application for CPC Funding

**Denotes Required Field*

Applicant*: _____

Federal Tax Id. No.*: _____

Co-Applicant (if applicable): _____

Project Name*: _____

Project Location/Address (if applicable): _____

Purpose*: (Select all that apply)

Open Space Community Housing Historic Preservation Recreation

Project Budget*:

Amount of CPC Funds Requested: \$ _____

Amount from Other Funding Sources: \$ _____

Total Project Budget: \$ _____

(If multi-year project, note current phase only)

Please check which of the following is included with this Application:

<input type="checkbox"/> Project Summary *	<input type="checkbox"/> Architectural plans, site plans, photographs (if appropriate)
<input type="checkbox"/> Map (if applicable)	<input type="checkbox"/> Copy of IRS determination letter (Non-profit Organizations only)*
<input type="checkbox"/> Narrative *	<input type="checkbox"/> Completed W-9 Form (Non-profits only)*
<input type="checkbox"/> Selection Criteria and Needs Assessment	<input type="checkbox"/> Copy of Audit or most recent Financial Information (Non-profits only)*
<input type="checkbox"/> Detailed Project Budget *	<input type="checkbox"/> Letters of Support (if any)
<input type="checkbox"/> Feasibility Assessment	
<input type="checkbox"/> Statement of Sustainability (if applicable)	
<input type="checkbox"/> Timeline *	

Project Contact Person*: _____

Project Contact Address*: _____

Project Contact Phone*: _____ Email*: _____

Authorized Signature of Applicant*: _____

Authorized Signature of Property Owner* (if different): _____

For Historic Preservation Projects Only – please check the box below left and acknowledge:

I/We have read the U.S. Secretary of the Interior's Standards for the Treatment of Historic Properties and understand that planning for and execution of this project must meet these standards.



PROJECT STATUS REPORT for the Community Preservation Committee

Project Name: _____ Project Number: _____

Today's Date: _____ Interim Status Report Final Status Report*

1. What percentage of the project has been completed?

2. Describe work completed to date:

3. What key project milestones have been reached?

4. Expenditure Report:

- a. What is the date your project began or will begin spending CPC funds?
- b. Attach a detailed Expenditure Report.
- c. In a brief narrative, account for the amount of CPC funds expended to date:

5. Describe remaining work and projected timeline:

6. Describe your outreach efforts.

7. What is the expected project completion date?

Form Completed By: _____ Date: _____

Contact Information /Email Address: _____

**Final Status Reports must include before, during, and after Photographs of the project (where applicable).*